

TRAVERSE CITY AREA PUBLIC SCHOOLS BOARD OF EDUCATION

RESOLUTION FOR ADOPTION June 23, 2014

FOR ACTION:

TOPIC:

2014/2015 Preliminary Budgets for Traverse City Area Public Schools (Appropriations Act)

RECOMMENDATION:

That the Board of Education adopts the attached Resolution.

The Uniform Budgeting and Accounting Act requires that the appropriations for the General Operations and Special Service Funds of the School District be approved by the Board of Education. The tentative budgets for these funds are attached. These budgets are only preliminary, to permit the beginning revenue disposition and expenditure appropriations until such time that we have the necessary information to provide the final budget to the public and to the Board of Education.

Major revenue data is based upon the following:

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Estimated Taxable Value (ad valorem)	4,308,966,680
Homestead Taxable Value	2,569,105,613
Non-Principal Residence Exemption	
Taxable Value	1,739,861,067*
Operating Millage Levy	
(Non-principal residence exemption only)	18 mills
Operating Local Property Tax Revenue	
(Non-principal residence exemption only)	31,317,499
Estimated State Aid (foundation allowance) Formula:	
Foundation Allowance per Pupil	7,126
Local Tax Support per Pupil (Est. Pupils: 10,036)	3,121
State Aid per Pupil (Est. Pupils: 10,036)	4,005

^{*} Will be adjusted downward for Brownfield Development when numbers are available.

Emphasis is made that the data provided herein in no way indicates final revenue or expenditure levels. We are merely providing estimates to receive authorization to begin the 2014/2015 school year.

SOURCE PERSON:

Paul A. Soma, CPA, Associate Superintendent of Finance and Operations

ATTACHMENTS:

Proposed official resolution

Three (3) year budget reporting required by the State of Michigan (refer to Tab 6)

TRAVERSE CITY AREA PUBLIC SCHOOLS BOARD OF EDUCATION

RESOLUTION TO ADOPT 2014/2015 PRELIMINARY BUDGETS

RESOLVED, that this resolution shall be the general appropriations of the Traverse City Area Public Schools for the 2014/2015 fiscal year. A resolution to make appropriations, and to provide for the expenditure of the appropriations, and to provide for the disposition of all income received by the Traverse City Area Public Schools.

BE IT FURTHER RESOLVED, that 18 mills of ad valorem property taxes will be levied for the purposes of General Operations. The levy will be against the taxable value of non-principal residence exemption and non-qualified agricultural property, and

WHEREAS, the total revenues and un-appropriated fund balance estimated to be available for appropriations in the General Operating Fund of the Traverse City Area Public Schools for the fiscal year 2014/2015 are as follows:

Revenue

evenue		
Local Sources	\$	33,293,704
State Sources		49,307,538
Federal Sources		1,776,500
Incoming Transfers and Other Transactions	Arranoona	3,165,142
Total Revenue	\$	87,542,884
Fund Balance (07/01/14 estimate)		4,914,022
Total Available to		

\$ 92,456,906

Appropriate ~ General Fund

TRAVERSE CITY AREA PUBLIC SCHOOLS BOARD OF EDUCATION

RESOLUTION TO ADOPT 2014/2015 PRELIMINARY BUDGETS

BE IT FURTHER RESOLVED, that \$89,010,351 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Student		
Central Services Student		2,742,230 1,852,813
Pupil Transportation Services		5,447,951
Business Operations & Maintenance		1,665,900 8,903,705
School Administration		6,114,848
General Administration		474,962
Instructional Staff		4,399,273
Pupil Services	\$	2,888,401
Support Services:		
Total Instruction	\$	54,127,684
Basic Programs Added Needs	Þ	44,945,087 9,182,597
D : D	•	44045007

TRAVERSE CITY AREA PUBLIC SCHOOLS BOARD OF EDUCATION

RESOLUTION TO ADOPT 2014/2015 PRELIMINARY BUDGETS

BE IT FURTHER RESOLVED, that the total projected revenues and expenditures for the Special Revenue Fund - Food Services of the Traverse City Area Public Schools for the fiscal year 2014/2015 are as follows:

<u>Revenue</u>		
Local Sources *	\$	2,485,011
State Sources		186,941
Federal Sources		2,477,898
Incoming Transfers/Others		25,000
Total Revenue	\$	5,174,850
<u>Expenditures</u>		
Salaries	\$	1,528,546
Benefits		710,147
Purchased Services		154,567
Supplies & Other Expenses		2,837,590
Capital Outlay		20,000
Operating Transfer		0
Total Expenditures	\$	5,250,850
Excess of Revenues (Under) Expenditures	(\$	76,000)
Beginning Fund Balance (07/01/14 estimate)	\$	656,533
Ending Fund Balance (06/30/15 estimate)	\$	580,533

^{*} Reflects a \$0.15 increase to breakfast, \$0.15 to elementary lunch, and \$0.10 to secondary lunch prices.

TRAVERSE CITY AREA PUBLIC SCHOOLS BOARD OF EDUCATION

RESOLUTION TO ADOPT 2014/2015 PRELIMINARY BUDGETS

BE IT FURTHER RESOLVED, that the total projected revenues and expenditures for the Special Revenue Fund - Community Services of the Traverse City Area Public Schools for the fiscal year 2014/2015 are as follows:

Revenue **Local Sources** 2,426,500 **Federal Sources** 135,000 Intermediate Sources 0 Operating Transfers In 199,959 **Total Revenue** \$ 2,761,459 **Expenditures** Salaries 1,433,481 **Benefits** 906,766 **Purchased Services** 200,207 Supplies and Other Expenses 192,342 Capital Outlay 10,000 Transfers to General Fund and Other 7,649 **Total Expenditures** 2,750,445

\$

\$

\$

11,014

433,859

444,873

Excess of Revenues Over Expenditures

Beginning Fund Balance (07/01/14 estimate)

Ending Fund Balance (06/30/15 estimate)

TRAVERSE CITY AREA PUBLIC SCHOOLS BOARD OF EDUCATION

RESOLUTION TO ADOPT 2014/2015 PRELIMINARY BUDGETS

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the School District shall expend any funds or obligate the expenditures of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statements adopted by the Board. Changes in the amount appropriated by the Board shall require approval of the Board of Education.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board of Education and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education and in keeping with the budgetary policy statement adopted by the Board of Education.

This Appropriation Resolution is to take effect on July 1, 2014.

AYES: APPEL, CRANDALL, ELLERY, HALL, HARDY, SANDERS

NAYS: NONE

Resolution adopted.

Scott C. Ha(dy, Secretary Board of Education

Traverse City Area Public Schools

The undersigned duly qualified and acting Secretary of the Board of Education of Traverse City Area Public Schools, Traverse City, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education, Traverse City, Michigan at its study session meeting held on June 23, 2014, the original of which is part of the Board's minutes, and further certifies that notice of the meetings was given to the public under the Open Meetings Act, 1976 PA267, as amended.

Scott C. Hardy Secretary Board of Education

Traverse City Area Public Schools



TRAVERSE CITY AREA PUBLIC SCHOOLS 412 Webster Street Traverse City, MI 49686

ITEMIZED PRELIMINARY BUDGET 2014/2015

Presented June 23, 2014

The itemized portion of the 2014/2015 budgets are for informational purposes only and are broken down into more detail than the formal budget adopted by the Board of Education.

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Traverse City Area Public Schools				
General Fund Budget				
For the Fiscal	Years Ending	June 30		
	2011-2012	2012-2013	2013-2014	2014-2015
Revenue	Actual	Actual	Amended	Original
Local Unrestricted	32,250,488	32,288,073	33,379,657	33,293,704
State Unrestricted	41,505,060	43,381,320	42,542,434	44,088,515
State Restricted	1,609,202	2,049,808	6,126,785	5,219,023
Federal Stabilization	0	0	0	0
Federal Ed Jobs	1,300,289	0	0	0
Federal IDEA Unrestricted	0	0	0	0
Federal Restricted	3,402,537	2,533,701	2,241,927	1,776,500
Incoming Transfers/Other	2,425,811	2,958,509	3,354,971	3,165,142
Total Revenues	82,493,387	83,211,411	87,645,774	87,542,884
Expenditures				
Instruction	1			
	/1 FOO 670	/1 OUE 140	13 060 000	11 01F 007
Basic Instruction Added Needs	41,509,673 8,652,599	41,895,112 8,640,550	43,969,806 9,780,689	44,945,087 9,182,597
Total Instruction	8,652,599 50,162,272	50,535,662	9,780,689 53,750,495	9,182,597 54,127,684
	30,102,272	JU,JJJ,00Z	JJ, 1 JU, 495	J4, 1 <i>21</i> ,084
Support	2 4 40 000	0.400.000	0 4 45 077	0.000.404
Pupil	3,143,329	3,138,060	3,145,977	2,888,401
Instructional Staff General Administration	4,212,884	4,084,582	4,953,781	4,399,273
General Administration	553,883	581,881	598,687	474,962
School Administration	5,686,309	5,822,051	6,140,578	6,114,848
Business Services	1,328,383	1,373,402	1,519,769	1,665,900
Operations and Maintenance	8,308,615	8,882,897	8,939,477	8,903,705 5,447,051
Pupil Transportation	4,614,436	4,918,620	5,288,800	5,447,951
Central Services	2,489,180	2,516,703	2,832,484	2,742,230
Other Support Services	1,461,160	1,492,934	1,974,516	1,852,813
Total Support Services	31,798,179	32,811,130	35,394,069	34,490,083
Community Services	283,677	235,645	256,944	79,555
Other Uses - Outgoing Transfers & Other	802,875	706,636	459,567	313,029
Total Expenditures	83,047,003	84,289,073	89,861,075	89,010,351
Excess Revenue/(Expenditures)	(553,616)	(1,077,662)	(2,215,301)	(1,467,467)
Fund Balance - July 1	8,760,601	8,206,985	7,129,323	4,914,022
Fund Balance - June 30	8,206,985	7,129,323	4,914,022	3,446,555
Less Non-Spendable and Assigned	5,760,865	5,266,072	1,482,091	1,482,091
Unassigned Fund Balance	2,446,120	1,863,251	3,431,931	1,964,464
Fund Equity Non-Spendable and Assigned	ı			
Non-Spendable for Inventories	52,332	52,631	50,000	50,000
Non-Spendable for Prepaids	631,822	620,343	100,000	100,000
Assigned for Unrestricted "At Risk" Activities	0	0	0	0
Assigned for Curriculum Development	0	0	0	0
Assigned for Building Carryover	862,345	741,181	432,091	432,091
Assigned for Department Carryover	428,456	80,000	0	0
Assigned for Building Staff Carryover	0	0	0	0
Assigned for Computer Notes and Leases	0	0	0	0
Assigned for Severance Pay	1,271,672	1,261,018	900,000	900,000
Assigned for Budget Stabilization	1,271,072	1,201,010	900,000	900,000
Assigned for contract settlements	0	0	0	0
Assigned for subsequent year expenditures	2,514,238	2,510,899	0	0
Total Fund Equity Non-Spendable and Assigned	5,760,865	5,266,072	1,482,091	1,482,091

NOTE: The numbers listed here represent estimates to establish the beginning funding levels. Subsequent budgets will more accurately reflect the direction of the General Fund.

Traverse City Area Public Schools Foundation Allowance Analysis June 30, 2014

Calculation of Projected FTE	E Students		2015	2014
February Student Count (estimate 2015)	9,931	10%	993	996
October Student Count (estimate 2014)	10,048	90%	9,043	9,066
Total Fiscal year FTE		·	10,036	10,062

Total Foundation Allowance Calculation	2015	2014
Total Fiscal year FTE	10,036	10,062
Foundation Amount per Student	7,126	7,026
Total Foundation Allowance	71,516,536	70,695,612

State and Local Portion of Foundation	Current Year	Prior Year
non-Principal Residence Exemption	1,739,861,067	1,711,674,578
18 mills	0	0
Local Portion of Foundation	31,317,499	30,810,142
State Portion of Foundation	40,199,037	39,885,470

ools	
Revenues ne 30	
	2014-2015
	Original
	33,222,824
	44,088,515
	2,402,187
0	0
0	0
5.354	5,354
	2,811,689
81,162,363	82,530,569
	44,029,122
	6,808,127
49,575,723	50,837,249
	2,429,857
	3,483,919
	474,962
	6,114,848
	1,665,900
	8,855,325
	5,317,828
	2,741,980
	1,848,883
33,449,622	32,933,502
0	0
	227,285
83,377,664	83,998,036
(2,215,301)	(1,467,467)
7,129,323	4,914,022
4,914,022	3,446,555
1,482,091	1,482,091
3,431,931	1,964,464
50.000	50,000
	100,000
0	0
0	0
	432,091
0	0
	0
0	0
900,000	900,000
300,000	
)	Ω
0	0
F	Revenues le 30 2013-2014

Traverse City Area Public Schools General Fund Budget - Restricted Local For the Fiscal Years Ending June 30 2013-2014 2014-2015 Revenue Amended Original **Local Unrestricted** 105,850 70,880 State Unrestricted State Restricted Federal Stabilization Federal Jobs Federal Restricted Incoming Transfers/Other 516,390 353,453 **Total Revenues** 622,240 424,333 **Expenditures** Instruction **Basic Instruction** 23,000 22,500 Added Needs 121,447 109.570 **Total Instruction** 144,447 132,070 Support Pupil 10,912 373,025 Instructional Staff 239,953 General Administration School Administration **Business Services Operations and Maintenance** 47,880 48,380 **Pupil Transportation** 4,110 **Central Services Student Support Services** 3,081 3,930 **Total Support Services** 439,008 292,263 **Community Services** 34,303 0 Other Uses - Outgoing Transfers & Other 4,482 0 **Total Expenditures** 424,333 622,240 Excess Revenue/(Expenditures) 0 0 Fund Balance - July 1 0 0 Fund Balance - June 30 0 0

Less Non-Spendable and Assigned

Unassigned Fund Balance

0

0

0

0

Traverse City Area Public Schools General Fund Budget - Restricted State Funds For the Fiscal Years Ending June 30 2013-2014 2014-2015 Revenue Amended Original **Local Unrestricted** State Unrestricted State Restricted 3,624,598 2,816,836 Federal Stabilization Federal EdJobs Federal Restricted Incoming Transfers/Other **Total Revenues** 3,624,598 2,816,836 **Expenditures** Instruction **Basic Instruction** 880,647 891,885 1,801,156 1,109,232 Added Needs **Total Instruction** 2,681,803 2,001,117 Support Pupil 438,087 399,367 Instructional Staff 251,358 265,538 General Administration School Administration **Business Services Operations and Maintenance Pupil Transportation** 108,922 108,757 **Central Services** 4,828 0 **Student Support Services Total Support Services** 803,195 773,662 **Community Services** 110,981 17,057 Other Uses - Outgoing Transfers & Other 28,619 25,000 Total Expenditures **2**,816,836 3,624,598 Excess Revenue/(Expenditures) 0 0 Fund Balance - July 1 0 0 Fund Balance - June 30 0 0

Less Reserves and Designations

Unreserved Fund Balance

0

0

0

0

Traverse City Area Public Schools General Fund Budget - Federal Funds For the Fiscal Years Ending June 30 2013-2014 2014-2015 Revenue Amended Original **Local Unrestricted** State Unrestricted State Restricted Federal Stabilization Federal EdJobs Federal Restricted 2,236,573 1,771,146 Incoming Transfers/Other **Total Revenues** 2,236,573 1,771,146 **Expenditures** Instruction **Basic Instruction** 844 1,580 Added Needs 1.347.678 1,155,668 **Total Instruction** 1,348,522 1,157,248 Support Pupil 40,694 59,177 Instructional Staff 654,306 409.863 General Administration School Administration **Business Services Operations and Maintenance Pupil Transportation** 5,444 21,366 **Central Services** 1,800 250 **Student Support Services Total Support Services** 702,244 490,656 62,498 **Community Services** 111,660 Other Uses - Outgoing Transfers & Other 60,744 74,147 **Total Expenditures** 2,236,573 1,771,146 Excess Revenue/(Expenditures) 0 0 Fund Balance - July 1 0 0 Fund Balance - June 30 0 0 Less Non-Spendable and Assigned 0 0

Unassigned Fund Balance

0

0

Traverse City Public Schools School Service Fund - Food Services Program For the Fiscal Years Ending June 30

	2011-12	2012-13	2013-2014	2014-2015
Revenue	Actual	Actual	Amended	Original
Local	2,480,275	2,340,875	2,405,019	2,485,011
State	141,391	129,861	166,633	186,941
Federal	2,590,619	2,423,620	2,422,898	2,477,898
Incoming Transfers	0	24,980	25,000	25,000
Total Revenues	5,212,285	4,919,336	5,019,550	5,174,850
Expenditures				
Salaries and Wages	1,456,375	1,409,502	1,501,250	1,528,546
Employee Benefits	576,737	575,105	717,894	710,147
Purchased Services	238,273	257,845	164,567	154,567
Supplies and Other	2,884,999	2,756,781	2,811,789	2,837,590
Capital Outlay	23,961	13,685	3,000	20,000
Operating Transfer	0	0	0	0
Total Expenditures	5,180,345	5,012,918	5,198,500	5,250,850
	•			
Revenues Over/(Under) Expenditures	31,940	(93,582)	(178,950)	(76,000)
Beginning Fund Balance July 1	897,125	929,065	835,483	656,533
Ending Fund Balance June 30	929,065	835,483	656,533	580,533

NOTE: The numbers listed here represent estimates to establish the beginning funding levels. A subsequent final budget will more accurately reflect the direction of the programs listed. The Local Revenue reflects a \$0.15 increase to breakfast, \$0.15 to elementary lunch, and \$0.10 to secondary lunch prices.

Traverse City Area Public Schools School Service Fund - Community Services For the Fiscal Years Ending June 30

	2011-2012	2012-2013	2013-2014	2014-2015
Revenue	Actual	Actual	Amended	Original
Local	2,302,779	2,346,667	2,409,200	2,426,500
Federal	123,295	123,296	123,296	135,000
Intermediate School District	0	0	0	0
Incoming Transfers/Other	254,218	310,011	209,166	199,959
Total Revenues	2,680,292	2,779,974	2,741,662	2,761,459

Expenditures				
Salaries and Wages	1,350,763	1,434,255	1,429,526	1,433,481
Employee Benefits	754,195	845,302	904,040	906,766
Purchased Services	153,940	178,094	198,707	200,207
Supplies and Other	126,267	154,045	190,623	192,342
Capital Outlay	24,333	10,347	10,000	10,000
Transfer to General Fund and Other	189,973	4,765	57,649	7,649
Total Expenditures	2,599,471	2,626,808	2,790,545	2,750,445
Revenue Over/(Under) Expenditures	80,821	153,166	(48,883)	11,014
Beginning Fund Balance July 1	248,755	329,576	482,742	433,859
Ending Fund Balance June 30	329,576	482,742	433,859	444,873

NOTE: The TCAPS Special Revenue Fund - Community Services is made up of three components: Childcare programs, LEAP and Restricted Federal Funds. A separate breakout for each of these components is included on the pages that follow. The numbers listed here represent estimates to establish the beginning funding levels. A subsequent final budget will more accurately reflect the direction of the programs listed.

Traverse City Area Public Schools School Service Fund - Community Services - Childcare Programs For the Fiscal Years Ending June 30

	2013-2014	2014-2015
Revenue	Amended	Original
Local	2,173,500	2,186,500
Federal		
Intermediate School District		
Incoming Transfers/Other	39,166	29,959
Total Revenues	2,212,666	2,216,459
Expenditures		
Salaries and Wages	1,208,780	1,203,801
Employee Benefits	780,007	781,382
Purchased Services	62,082	62,082
Supplies and Other	157,280	154,780
Capital Outlay	0	0
Transfer to General Fund and Other	53,400	3,400
Total Expenditures	2,261,549	2,205,445
Revenue Over/(Under) Expenditures	(48,883)	11,014

405,568

356,685

356,685

367,699

Beginning Fund Balance July 1

Ending Fund Balance June 30

Traverse City Area Public Schools School Service Fund - Community Services - Learning, Enrichment, and Athletic Program For the Fiscal Years Ending June 30

	2013-2014	2014-2015
Revenue	Amended	Original
Local	235,700	240,000
Federal		
Intermediate School District		
Incoming Transfers/Other	170,000	170,000
Total Revenues	405,700	410,000
Evnenditure		
Expenditures	107.000	100 110
Salaries and Wages	167,669	169,440
Employee Benefits	94,238	91,088
Purchased Services	111,810	113,310
Supplies and Other	21,983	26,162
Capital Outlay	10,000	10,000
Transfer to General Fund and Other	0	0
Total Expenditures	405,700	410,000
Revenue Over/(Under) Expenditures	0	0
Beginning Fund Balance July 1	77,174	77,174
Ending Fund Balance June 30	77,174	77,174

Traverse City Area Public Schools School Service Fund - Community Services - Restricted Federal Funds For the Fiscal Years Ending June 30

Total Revenues	123,296	135,000
Incoming Transfers/Other		
Intermediate School District		
Federal	123,296	135,000
Local		
Revenue	2013-2014 Amended	2014-2015 Original

Expenditures		
Salaries and Wages	53,077	60,240
Employee Benefits	29,795	34,296
Purchased Services	24,815	24,815
Supplies and Other	11,360	11,400
Capital Outlay	0	0
Transfer to General Fund and Other	4,249	4,249
Total Expenditures	123,296	135,000
Revenue Over/(Under) Expenditures	0	0
Beginning Fund Balance July 1	0	0
Ending Fund Balance June 30	0	0