

**TRAVERSE CITY AREA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**RESOLUTION FOR ADOPTION
June 22, 2015**

FOR ACTION:

TOPIC:

- Amendment II to 2014/2015 General Fund Budget
- Amendment II to 2014/2015 School Service Fund Budget:
 - Food Services
 - Community Services

RECOMMENDATION:

It is recommended that the Board of Education adopt the resolution to approve the budget amendments as shown in the attached schedules. These budget amendment summaries are being presented at this time of year to reflect those changes that will impact the District's financial operations for the year. The intent is to reflect, as accurately as possible, the District's current estimated financial position as the end of the fiscal year approaches.

BUDGET INFORMATION: These are revisions to the Preliminary 2014/2015 Budgets.

SOURCE PERSON: Wes Souden, Director of Finance & Business Technology

ATTACHMENTS:

- 2014/2015 General Fund Budget Final Amendment
- 2014/2015 School Service Fund Budget Final Amendment:
 - Food Services
 - Community Services

**Traverse City Area Public Schools
General Fund Budget
For the Fiscal Years Ending June 30**

Revenue	2014-2015 Original	2014-2015 Amend 1*	2014-2015 Amend 2*	Variance*
Local Restricted and Unrestricted	33,293,704	34,374,176	34,237,866	(136,310)
State Unrestricted	44,088,515	43,306,994	43,280,599	(26,395)
State Restricted	5,219,023	8,876,920	8,085,980	(790,940)
Federal Restricted	1,776,500	2,250,209	2,273,994	23,785
Incoming Transfers/Other	3,165,142	3,267,181	3,482,681	215,500
Total Revenues	87,542,884	92,075,480	91,361,120	(714,360)

Expenditures				
Instruction				
Basic Instruction	44,945,087	47,221,900	46,583,369	(638,531)
Added Needs	9,182,597	9,776,059	9,633,110	(142,949)
Total Instruction	54,127,684	56,997,959	56,216,479	(781,480)
Support				
Pupil	2,888,401	3,268,679	3,228,225	(40,454)
Instructional Staff	4,399,273	4,870,622	4,963,663	93,041
General Administration	474,962	599,200	596,822	(2,378)
School Administration	6,114,848	6,538,989	6,544,602	5,613
Business Services	1,665,900	1,676,050	1,555,077	(120,973)
Operations and Maintenance	8,903,705	9,006,394	9,029,253	22,859
Pupil Transportation	5,447,951	5,647,576	5,545,979	(101,597)
Central Services	2,742,230	2,866,078	2,812,118	(53,960)
Student Support Services	1,852,813	2,012,098	1,975,806	(36,292)
Total Support Services	34,490,083	36,485,686	36,251,545	(234,141)
Community Services	79,555	240,718	309,443	68,725
Other Uses - Outgoing Transfers & Other	313,029	346,410	362,956	16,546
Total Expenditures	89,010,351	94,070,773	93,140,423	(930,350)
Excess Revenue/(Expenditures)	(1,467,467)	(1,995,293)	(1,779,303)	215,990
Fund Balance - July 1	6,518,737	6,518,737	6,518,737	0
Fund Balance - June 30	5,051,270	4,523,444	4,739,434	215,990
Less Non-Spendable and Assigned	1,482,091	1,477,671	1,533,265	55,594
Unassigned Fund Balance	3,569,179	3,045,773	3,206,169	160,396

Fund Equity Non-Spendable and Assigned				
Non-Spendable for Inventories	50,000	50,000	50,000	0
Non-Spendable for Prepaid	100,000	100,000	100,000	0
Assigned for Unrestricted "At Risk" Activities	0	0	0	0
Assigned for Curriculum Development	0	0	0	0
Assigned for Building Carryover	432,091	427,671	483,265	55,594
Assigned for Department Carryover	0	0	0	0
Assigned for Building Staff Carryover	0	0	0	0
Assigned for Computer Notes and Leases	0	0	0	0
Assigned for Severance Pay	900,000	900,000	900,000	0
Assigned for Building Supplies	0	0	0	0
Assigned for Budget Stabilization	0	0	0	0
Total Fund Equity Non-Spendable and Assigned	1,482,091	1,477,671	1,533,265	55,594

* Please see attached pages for detailed breakdown of budget and explanation of fluctuations.

**Traverse City Area Public Schools
General Fund Budget - Unrestricted Revenues
For the Fiscal Years Ending June 30**

Revenue	2014-2015 Original	2014-2015 Amend 1*	2014-2015 Amend 2*	Variance	Note
Local Unrestricted	33,222,824	34,269,992	34,130,552	(139,440)	1
State Unrestricted	44,088,515	43,306,994	43,280,599	(26,395)	
State Restricted	2,402,187	4,733,398	4,201,959	(531,439)	2
Federal Restricted	5,354	5,354	5,354	0	
Incoming Transfers/Other	2,811,689	2,871,088	2,981,088	110,000	3
Total Revenues	82,530,569	85,186,826	84,599,552	(587,274)	

Expenditures					
Instruction					
Basic Instruction	44,029,122	45,576,220	45,209,317	(366,903)	4
Added Needs	6,808,127	7,040,525	6,840,602	(199,923)	5
Total Instruction	50,837,249	52,616,745	52,049,919	(566,826)	
Support					
Pupil	2,429,857	2,624,466	2,608,199	(16,267)	
Instructional Staff	3,483,919	3,569,698	3,575,100	5,402	
General Administration	474,962	599,200	596,822	(2,378)	
School Administration	6,114,848	6,538,989	6,544,602	5,613	
Business Services	1,665,900	1,676,050	1,555,077	(120,973)	6
Operations and Maintenance	8,855,325	8,958,014	8,959,243	1,229	
Pupil Transportation	5,317,828	5,493,907	5,459,607	(34,300)	
Central Services	2,741,980	2,848,728	2,794,768	(53,960)	
Student Support Services	1,848,883	2,007,428	1,971,136	(36,292)	
Total Support Services	32,933,502	34,316,480	34,064,554	(251,926)	
Community Services	0	0	0	0	
Other Uses - Outgoing Transfers & Other	227,285	248,894	264,382	15,488	
Total Expenditures	83,998,036	87,182,119	86,378,855	(803,264)	
Excess Revenue/(Expenditures)	(1,467,467)	(1,995,293)	(1,779,303)	215,990	
Fund Balance - July 1	6,518,737	6,518,737	6,518,737	0	
Fund Balance - June 30	5,051,270	4,523,444	4,739,434	215,990	
Less Non-Spendable and Assigned	1,482,091	1,477,671	1,533,265	55,594	
Unassigned Fund Balance	3,569,179	3,045,773	3,206,169	160,396	

Fund Equity Non-Spendable and Assigned					
Non-Spendable for Inventories	50,000	50,000	50,000	0	
Non-Spendable for Prepaid	100,000	100,000	100,000	0	
Assigned for Unrestricted "At Risk" Activities	0	0	0	0	
Assigned for Curriculum Development	0	0	0	0	
Assigned for Building Carryover	432,091	427,671	483,265	55,594	
Assigned for Department Carryover	0	0	0	0	
Assigned for Building Staff Carryover	0	0	0	0	
Assigned for Computer Notes and Leases	0	0	0	0	
Assigned for Severance Pay	900,000	900,000	900,000	0	
Assigned for Building Supplies	0	0	0	0	
Assigned for Budget Stabilization	0	0	0	0	
Total Fund Equity Non-Spendable and Assigned	1,482,091	1,477,671	1,533,265	55,594	

**Traverse City Area Public Schools
General Fund Budget - Variance Explanation
For the Fiscal Years Ending June 30**

- (1) Variance is the result of our projected year-end accounting entry to close out our Printing Department operations for the fiscal year. The impact of this entry is to decrease expenditures and revenues by the same amount, therefore having no bottom-line impact on the overall budget of the district.
- (2) Variance is the result of the State reducing the Section 147d MPSERS allocation. Expenditures in all functions will be reduced by an equal amount, therefore having no bottom-line impact on the overall budget of the district.
- (3) Variance is the result of a transfer from the Community Services-Childcare programs and a one-time increase from the sale of obsolete equipment.
- (4) Variance is the result of charging the actual retirement rate after the State's reduction of Section 147d MPSERS categorical revenues, as well as a decrease in staff contingency related to the international exchange program.
- (5) Variance is the result of charging the actual retirement rate after the State's reduction of Section 147d MPSERS categorical revenues, as well as a decrease in staff contingency related to the special education program.
- (6) Variance is the result of our projected year-end accounting entry to close out our Printing Department operations for the fiscal year. The impact of this entry is to decrease expenditures and revenues by the same amount, therefore having no bottom-line impact on the overall budget of the district.

**Traverse City Area Public Schools
General Fund Budget - Restricted Local Funds
For the Fiscal Years Ending June 30**

Revenue	2014-2015 Original	2014-2015 Amend 1*	2014-2015 Amend 2*	Variance	Note
Local Restricted	70,880	104,184	107,314	3,130	7
State Unrestricted				0	
State Restricted				0	
Federal Restricted				0	
Incoming Transfers/Other	353,453	396,093	501,593	105,500	7
Total Revenues	424,333	500,277	608,907	108,630	

Expenditures					
Instruction					
Basic Instruction	22,500	69,000	72,500	3,500	7
Added Needs	109,570	101,644	171,644	70,000	7
Total Instruction	132,070	170,644	244,144	73,500	
Support					
Pupil	0	8,070	8,070	0	
Instructional Staff	239,953	212,319	215,819	3,500	7
General Administration				0	
School Administration				0	
Business Services				0	
Operations and Maintenance	48,380	48,380	70,010	21,630	7
Pupil Transportation	0	15,900	15,900	0	
Central Services	0	14,600	14,600	0	
Student Support Services	3,930	4,670	4,670	0	
Total Support Services	292,263	303,939	329,069	25,130	
Community Services	0	21,963	31,963	10,000	7
Other Uses - Outgoing Transfers & Other	0	3,731	3,731	0	
Total Expenditures	424,333	500,277	608,907	108,630	
Excess Revenue/(Expenditures)	0	0	0	0	
Fund Balance - July 1	0	0	0	0	
Fund Balance - June 30	0	0	0	0	
Less Non-Spendable and Assigned	0	0	0	0	
Unassigned Fund Balance	0	0	0	0	

(7) These variances are the result of fully implementing local restricted programs once final numbers became known. See the attached schedule for detail of all local programs currently operated by TCAPS.

**Traverse City Area Public Schools
General Fund Budget - Restricted State Funds
For the Fiscal Years Ending June 30**

Revenue	2014-2015 Original	2014-2015 Amend 1*	2014-2015 Amend 2*	Variance	Note
Local Restricted				0	
State Unrestricted				0	
State Restricted	2,816,836	4,143,522	3,884,021	(259,501)	8
Federal Restricted				0	
Incoming Transfers/Other				0	
Total Revenues	2,816,836	4,143,522	3,884,021	(259,501)	

Expenditures					
Instruction					
Basic Instruction	891,885	1,570,081	1,299,972	(270,109)	8
Added Needs	1,109,232	1,412,758	1,393,936	(18,822)	8
Total Instruction	2,001,117	2,982,839	2,693,908	(288,931)	
Support					
Pupil	399,367	525,855	544,677	18,822	8
Instructional Staff	265,538	377,374	390,489	13,115	8
General Administration				0	
School Administration				0	
Business Services				0	
Operations and Maintenance				0	
Pupil Transportation	108,757	127,334	59,072	(68,262)	8
Central Services				0	
Student Support Services				0	
Total Support Services	773,662	1,030,563	994,238	(36,325)	
Community Services	17,057	105,120	170,875	65,755	8
Other Uses - Outgoing Transfers & Other	25,000	25,000	25,000	0	
Total Expenditures	2,816,836	4,143,522	3,884,021	(259,501)	
Excess Revenue/(Expenditures)	0	0	0	0	
Fund Balance - July 1	0	0	0	0	
Fund Balance - June 30	0	0	0	0	
Less Non-Spendable and Assigned	0	0	0	0	
Unassigned Fund Balance	0	0	0	0	

(8) These variances are the result of fully implementing state restricted programs once final numbers became known. These grants include the At-Risk grant and the At-Risk carover, the Great Start Readiness Program, and others. Please see attached schedule for detail of all state programs currently operated by TCAPS.

**Traverse City Area Public Schools
General Fund Budget - Restricted Federal Funds
For the Fiscal Years Ending June 30**

Revenue	2014-2015 Original	2014-2015 Amend 1*	2014-2015 Amend 2*	Variance	Note
Local Restricted				0	
State Unrestricted				0	
State Restricted				0	
Federal Restricted	1,771,146	2,244,855	2,268,640	23,785	9
Incoming Transfers/Other				0	
Total Revenues	1,771,146	2,244,855	2,268,640	23,785	

Expenditures					
Instruction					
Basic Instruction	1,580	6,599	1,580	(5,019)	9
Added Needs	1,155,668	1,221,132	1,226,928	5,796	9
Total Instruction	1,157,248	1,227,731	1,228,508	777	
Support					
Pupil	59,177	110,288	67,279	(43,009)	9
Instructional Staff	409,863	711,231	782,255	71,024	9
General Administration				0	
School Administration				0	
Business Services				0	
Operations and Maintenance				0	
Pupil Transportation	21,366	10,435	11,400	965	9
Central Services	250	2,750	2,750	0	
Student Support Services				0	
Total Support Services	490,656	834,704	863,684	28,980	
Community Services	62,498	113,635	106,605	(7,030)	9
Other Uses - Outgoing Transfers & Other	60,744	68,785	69,843	1,058	9
Total Expenditures	1,771,146	2,244,855	2,268,640	23,785	
Excess Revenue/(Expenditures)	0	0	0	0	
Fund Balance - July 1	0	0	0	0	
Fund Balance - June 30	0	0	0	0	
Less Non-Spendable and Assigned	0	0	0	0	
Unassigned Fund Balance	0	0	0	0	

(9) These variances are the result of fully implementing federal restricted programs once final numbers became known. See the attached schedule for detail of all federal programs currently operated by TCAPS.

Federal Grants Summary for Fiscal Year 2014-2015

Restricted Federal Funds (14)	Allocation
IDEA Pre-School Incentives	\$ 85,641.00
State Match Grant - PE Nut (Oct-Jun)	\$ 70,000.00
Title I	\$ 1,205,791.00
Title I Carryover	\$ 144,357.00
Title II Part A	\$ 428,254.00
Title II Part A Carryover	\$ 185,428.00
Title III LEP	\$ 22,704.00
Title III LEP Carryover	\$ 3,932.00
Title IX Indian Education	\$ 61,619.00
Title X McKinney Vento (Homeless Assistance)	\$ 58,299.00
Title X McKinney Vento (Homeless Assistance) Carryover	\$ -
Transition Special Ed	\$ 2,615.00

Total: \$ 2,268,640.00

State Grants Summary for Fiscal Year 2014-2015

Restricted State Funds (13)	Allocation
At Risk	\$ 1,500,000.00
At Risk Carryover	\$ 579,777.00
Great Start Readiness Program	\$ 1,220,392.00
Great Start Readiness Program Carryover	\$ 203,779.00
Tech Infrastructure 22i	\$ 231,054.00
Vocational Education	\$ 50,000.00
Vocational Education Carryover	\$ 1,685.00
First Robotics	\$ 24,500.00
Early College (Transfer Articulation Grant)	\$ 72,834.00

Total: \$ 3,884,021.00

Local Grants Summary for Fiscal Year 2014-2015

Restricted Local Funds (12)	Allocation
GTB ActivBoard Carryover	\$ 214.00
GTB Assembly Carryover	\$ 300.00
GTB Enrichment - Old Mission Carryover	\$ 1,101.00
GTB Gender Equity Carryover	\$ 4,871.00
GTB Homeless	\$ 10,000.00
GTB Homeless Carryover	\$ 7,770.00
GTB Indian Education	\$ 100,000.00
GTB Indian Education Carryover	\$ 5,661.00
GTB Indian Ed Language	\$ 30,000.00
GTB Special Ed Swimming Carryover	\$ 3,543.00
GTB Tribal Flags - West Middle School Carryover	\$ 580.00
GTB Boots for Kids	\$ -
GTB - Sci Ma Tech	\$ 4,000.00
GTB - TH Solar Panels	\$ 22,000.00
TC Light and Power	\$ 10,000.00
Learning Points #1 Carryover	\$ 14,994.00
Way to Grow - Matching	\$ 13,640.00
Front Street Writers	\$ 64,010.00
IB Kellogg	\$ 268,053.00
IB Kellogg Yr2	\$ -
IB Kellogg MM	\$ 3,500.00
Youth Corps	\$ 4,670.00
School Safety MI Police	\$ 40,000.00

Total: \$ 608,907.00

Community Service Grants Summary for Fiscal Year 2014-2015

Restricted Community Service Funds (2F)	Allocation
21st Century CLC	\$ 135,000.00

Total: \$ 135,000.00

Food Service Grants Summary for Fiscal Year 2014-2015

Restricted Federal Funds (25)	Allocation
Fresh Fruit & Vegetable - TH	\$ 13,662.00

Total: \$ 13,662.00

Traverse City Public Schools
School Service Fund - Food Services Program
For the Fiscal Year Ending June 30,

Revenue	2014-2015 Original	2014-2015 Amend 1	2014-2015 Amend 2	Variance	Note
Local	2,485,011	2,454,966	2,412,625	(42,341)	1
State	186,941	251,333	276,762	25,429	2
Federal	2,477,898	2,455,701	2,403,613	(52,088)	1
Incoming Transfers	25,000	25,000	25,000	0	
Total Revenues	5,174,850	5,187,000	5,118,000	(69,000)	

Expenditures					
Salaries and Wages	1,528,546	1,508,152	1,479,359	(28,793)	3
Employee Benefits	710,147	807,676	797,894	(9,782)	3
Purchased Services	154,567	137,567	139,314	1,747	
Supplies and Other	2,837,590	2,788,605	2,756,433	(32,172)	3
Capital Outlay	20,000	20,000	20,000	0	
Operating Transfer	0	0	0	0	
Total Expenditures	5,250,850	5,262,000	5,193,000	(69,000)	

Revenues Over/(Under) Expenditures	(76,000)	(75,000)	(75,000)	0	
Beginning Fund Balance July 1	607,802	607,802	607,802	0	
Ending Fund Balance June 30	531,802	532,802	532,802	0	

Variance Explanations

- (1) Variance is from updating revenues with actual participation.
- (2) Variance is from a one-time adjustment of State Aid Section 31(d) revenue.
- (3) Variance is from reducing labor and food cost to reflect actual participation.

**Traverse City Area Public Schools
School Service Fund - Community Services
For the Fiscal Years Ending June 30**

Revenue	2014-2015 Original	2014-2015 Amend 1	2014-2015 Amend 2	Variance	Notes
Local	2,426,500	2,471,000	2,567,000	96,000	
Federal Restricted	135,000	135,000	135,000	0	
Intermediate School District	0	0	0	0	
Incoming Transfers/Other (Sponsorship Revenue)	199,959	226,349	228,131	1,782	
Total Revenues	2,761,459	2,832,349	2,930,131	97,782	

Expenditures					
Salaries and Wages	1,433,481	1,425,335	1,425,506	171	
Employee Benefits	906,766	975,712	960,742	(14,970)	
Purchased Services	200,207	215,926	252,989	37,063	
Supplies and Other	192,342	226,767	227,687	920	
Capital Outlay	10,000	18,930	20,905	1,975	
Transfer to General Fund and Other	7,649	8,167	58,167	50,000	
Total Expenditures	2,750,445	2,870,837	2,945,996	75,159	
Revenue Over/(Under) Expenditures	11,014	(38,488)	(15,865)	22,623	
Beginning Fund Balance July 1	583,234	583,234	583,234	0	
Ending Fund Balance June 30	594,248	544,746	567,369	22,623	

NOTE: This schedule combines Childcare, LEAP, and Community Service Federal Restricted Funds.

Traverse City Area Public Schools
School Service Fund - Community Services - Childcare Programs
For the Fiscal Years Ending June 30

Revenue	2014-2015 Original	2014-2015 Amend 1	2014-2015 Amend 2	Variance	Notes
Local	2,186,500	2,211,500	2,286,750	75,250	1
Federal				0	
Intermediate School District				0	
Incoming Transfers/Other (Sponsorship Revenue)	29,959	33,849	35,631	1,782	1
Total Revenues	2,216,459	2,245,349	2,322,381	77,032	
Expenditures					
Salaries and Wages	1,203,801	1,197,200	1,187,094	(10,106)	2
Employee Benefits	781,382	830,687	813,377	(17,310)	2
Purchased Services	62,082	67,050	97,825	30,775	2
Supplies and Other	154,780	175,500	181,550	6,050	2
Capital Outlay	0	0	0	0	
Transfer to General Fund and Other	3,400	3,400	53,400	50,000	3
Total Expenditures	2,205,445	2,273,837	2,333,246	59,409	
Revenue Over/(Under) Expenditures	11,014	(28,488)	(10,865)	17,623	
Beginning Fund Balance July 1	503,006	503,006	503,006	0	
Ending Fund Balance June 30	514,020	474,518	492,141	17,623	

Variance Explanations

- (1) Variance is the result of adjusting revenue generated from Childcare program offerings and participation.
- (2) Variance is the result of fully implementing Childcare program offerings.
- (3) Variance is the result of reducing the general fund transfer for universal preschool.

Traverse City Area Public Schools
School Service Fund - Community Services - Learning, Enrichment and Athletic Program
For the Fiscal Years Ending June 30

Revenue	2014-2015 Original	2014-2015 Amend 1	2014-2015 Amend 2	Variance	Notes
Local	240,000	259,500	280,250	20,750	1
Federal				0	
Intermediate School District				0	
Incoming Transfers/Other (Sponsorship Revenue)	170,000	192,500	192,500	0	
Total Revenues	410,000	452,000	472,750	20,750	
Expenditures					
Salaries and Wages	169,440	166,947	177,224	10,277	1
Employee Benefits	91,088	107,638	109,978	2,340	1
Purchased Services	113,310	128,360	134,648	6,288	1
Supplies and Other	26,162	45,325	40,195	(5,130)	1
Capital Outlay	10,000	13,730	15,705	1,975	1
Transfer to General Fund and Other	0	0	0	0	
Total Expenditures	410,000	462,000	477,750	15,750	
Revenue Over/(Under) Expenditures	0	(10,000)	(5,000)	5,000	
Beginning Fund Balance July 1	80,228	80,228	80,228	0	
Ending Fund Balance June 30	80,228	70,228	75,228	5,000	

Variance Explanations

(1) Variance is the result of fully implementing LEAP offerings.

Traverse City Area Public Schools
School Service Fund - Community Services - Restricted Federal Funds
For the Fiscal Years Ending June 30

Revenue	2014-2015 Original	2014-2015 Amend 1	2014-2015 Amend 2	Variance	Notes
Local				0	
Federal	135,000	135,000	135,000	0	1
Intermediate School District				0	
Incoming Transfers/Other (Sponsorship Revenue)				0	
Total Revenues	135,000	135,000	135,000	0	
Expenditures					
Salaries and Wages	60,240	61,188	61,188	0	1
Employee Benefits	34,296	37,387	37,387	0	1
Purchased Services	24,815	20,516	20,516	0	1
Supplies and Other	11,400	5,942	5,942	0	1
Capital Outlay	0	5,200	5,200	0	1
Transfer to General Fund and Other	4,249	4,767	4,767	0	1
Total Expenditures	135,000	135,000	135,000	0	
Revenue Over/(Under) Expenditures	0	0	0	0	
Beginning Fund Balance July 1	0	0	0	0	
Ending Fund Balance June 30	0	0	0	0	

Variance Explanations

- (1) These variances are the result of fully implementing federal restricted programs once final numbers became known. See the attached schedule for detail of all federal programs currently operated by TCAPS.

**TRAVERSE CITY AREA PUBLIC SCHOOLS
BOARD OF EDUCATION**

**RESOLUTION FOR ADOPTION
June 22, 2015**

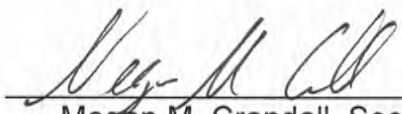
FINAL AMENDMENT
2014/2015 GENERAL FUND BUDGET
2014/2015 SPECIAL REVENUE FUND BUDGET
(Food Services and Community Services)

This Final 2014/2015 Budget Amendment shall take effect on June 22, 2015.

AYES: *APPEL, CLARK, CRANDALL, ELLERY, FALCONER, HARDY, KELLY*

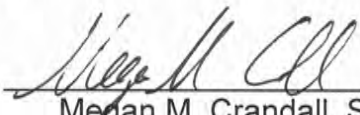
NAYS: *NONE*

Resolution adopted.



Megan M. Crandall, Secretary
Board of Education
Traverse City Area Public Schools

The undersigned duly qualified and acting Secretary of the Board of Education of Traverse City Area Public Schools, Traverse City, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education, Traverse City, Michigan at its study session meeting held on June 22, 2015, the original of which is part of the Board's minutes, and further certifies that notice of the meetings was given to the public under the Open Meetings Act, 1976 PA267, as amended.



Megan M. Crandall, Secretary
Board of Education
Traverse City Area Public Schools