

# Viewing / Downloading Instructions for Archived Graduation Videos

Thank you for your interest in viewing past TCAPS graduations. To play and/or download an archived graduation video, please follow the steps below:

1. Double click on the folder with the graduation date you would like to view.
2. Once the folder opens, click on the school graduation video that you would like to view or download. These are large files and may take some time to load depending on your connection speed.
3. Once the video has loaded, you can simply play the video.
4. To watch the video full screen or change the resolution, use the icons at the bottom right side of the player.
5. To download, first choose the resolution you prefer using the settings icon at the bottom right side of the player. Once you have selected your resolution, click the download icon found at the top center of the window or tab.
6. A warning may appear stating “Google Drive can’t scan the file for viruses. The file exceeds the maximum size that Google can scan.” Click “Download anyway” to begin the video download.
7. The video should begin to download. The process may take some time due to the size of the file. Please be patient, leave your browser open and your computer on and connected to the internet.

If you have questions or need additional assistance, please email [tcapsmedia@tcapsstudent.net](mailto:tcapsmedia@tcapsstudent.net).

Enjoy!

Download icon = 

Full Screen icon = 

Settings icon = 