

CENTRAL HIGH SCHOOL
SCHOOL SPONSORED ACTIVITY PRE-ABSENCE FORM

Students involved in extra/co-curricular and/or athletic activities are expected to be in attendance each and every class period on the day of an extra/co-curricular event and/or athletic contest

Activity: _____ Date of Activity: _____

Hours of Activity: _____ Coach/Sponsor: _____

ADMINISTRATIVE APPROVAL: _____ Date: _____

Coach/Sponsor Check List

- Complete activity information above.
- Obtain **Administrator approvals one week prior to activity.**
- **Notify teachers** via e-mail and/or hard copy from student **one week prior to activity.**
- Give one copy of the approved/completed form to each grade office for computer entry no later than **one day** prior to activity. **No form / No ACT Entry.**

Students:

- Only those students that have teacher approval to miss class and are in attendance every other class hour of the day of activity may participate.

9th Grade
Grade

10th Grade

11th Grade

12th