

*Approved on September 25, 2023*

A meeting of the Board of Education of the Traverse City Area Public Schools, Counties of Grand Traverse, Leelanau, and Benzie, Michigan, was held at the Tompkins Boardman Administration Center, 412 Webster Street, Traverse City, Michigan, on Monday, September 11, 2023.

**BOARD MEMBERS PRESENT:** Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond  
**BOARD MEMBERS ABSENT:** N/A  
**ADMINISTRATORS PRESENT:** Perkowski, Smith, Taylor, Thomas-Hill, and VanWagoner  
**ADMINISTRATORS ABSENT:** N/A

1. **CALL TO ORDER**

President Newman-Bale welcomed those in attendance and called the meeting to order at 6:00 p.m.

2. **PLEDGE OF ALLEGIANCE**

President Newman-Bale led those in attendance in the Pledge of Allegiance.

3. **REVIEW/APPROVAL OF AGENDA**

The Board welcomed staff and citizens and reviewed the agenda.

**Approval of the meeting agenda.**

**Moved by: Raymond**

**Seconded by: Pack**

**The following vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 7-0**

4. **RECOGNITION**

***The Father Fred Foundation***

During the summer months, many local children lose access to school-provided breakfast and lunch. The SHINE Program, which stands for Summer Health Initiative to Nourish Everyone, was created in partnership with the Father Fred Foundation and the Traverse City Area Public Schools Student Support Network to address food insecurity for area children during the summer months. The TCAPS Sunshine Bus was able to deliver easy-to-prepare meal options and healthy snacks, provided by the Father Fred Foundation; along with basic needs and supplies provided by the TCAPS Student Support Network to area children via a weekly schedule of routes. Having a partnership with Father Fred, over 6,000 easy-to-prepare meals and snacks were distributed from June 21 to September 1. Dr. VanWagoner expressed appreciation to Kristen Staggs, the Father Fred Director of Operations, and the many volunteers who facilitated the packing of the bags each week. He also recognized three Sunshine Bus Drivers, Dale Hackett, Ann Aprea, and Tim Pence, who played an integral role in transporting and distributing the food and basic items to children each week.

In attendance to accept the recognition on behalf of The Father Fred Foundation were Executive Director Candice Hamel and several volunteers. Also in attendance for recognition were TCAPS bus drivers Dale Hackett and Ann Aprea.

5. **PUBLIC COMMENT #1** (Orange Card)

President Newman-Bale opened the meeting up for public comment and the following addressed the Board:

- Dr. Fred Stoye (Potential Masking in TCAPS)
- Scot Richards
- Charlie Kerndt (Wrestling Room)
- Bill Wiesner

6. **SUPERINTENDENT'S REPORT**

a. **Legislative Update**

Dr. VanWagoner provided a legislative update to the Board of Education. Administration continues to follow a potential change in the retirement law. This change would allow public school retirees to return to the district after 30 days.

Further information is not yet available on categoricals. In fact, Dr. VanWagoner doesn't anticipate having an update until at least November 1.

b. **District Highlights**

Cyber Safety Matters Event Series

Events have been scheduled in partnership with the Michigan State Police Cyber Crimes Against Children Task Force & OK2SAY. The first event is the Cyber Safety Awareness Screening and Panel Discussion on September 13 at Lars Hockstad Auditorium. The target audience is middle school and high school students and K-12 parents and educators.

Staffing Update

TCAPS reviewed over 600 applications and conducted over 200 interviews across the district, hiring over 75 new staff members. Associate Superintendent, Coni Taylor, was happy to report that TCAPS is fully staffed for the 2023-2024 school year. TCAPS is still hiring for additional positions and will continue to hold open interviews throughout the year.

7. **BOARD COMMITTEE REPORTS / DISCUSSION**

Board members provided a brief summary of meetings held, and discussed miscellaneous topics.

**Board Curriculum Committee (August 28)** → Report out given by Moon Mohr

**Board Finance and Operations Committee (August 30)** → Report out given by Raymond

**Board Executive Committee (August 31)** → Report out given by Newman-Bale

**Board Office Hours 6:00 p.m. - 7:00 p.m.**

a. August 24, 2023 → Report out given by Moon Mohr

b. September 28, 2023 → Attending: To be determined

**2023 Back to School Legal Workshop (MASB)** → Report out given by Pack

8. **CONSENT**

The purpose of the consent calendar is to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

a. **Personnel Recommendations (Informational only per Board Policy 3120)**

The Board reviewed personnel recommendations that were included in their agenda packet.

b. **TCAPS District Course Catalog with Amendments**

The Board approved the 2023-2024 TCAPS District Course Catalog with amendments.

c. **Bids, Services, and/or Purchases**

The Board approved the following:

i. Operations:

1. Fire Alarm System Service

a. Award contract to Summit Fire Protection

**Equipment and Installation** for a total amount not to exceed \$24,347; includes a 10% contingency; funded from Capital Bond Funds - Facilities Equipment Allocation.

**Annual Monitoring and Inspection Services** for a total amount not to exceed \$36,074 funded from the General Fund.

ii. Food Service

1. Food Service Equipment

a. Award contract to Stafford Smith for a total amount not to exceed \$85,927.40; includes a 10% contingency; funded from Food Service Funds

d. **Meeting Minutes**

The Board approved the meeting Minutes from the Special Meeting held on August 16, 2023.

**Approval of the Consent Calendar as presented and without discussion.**

**Moved by: Humphreys**

**Seconded by: Moon Mohr**

**The following vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 7-0**

9. **DISCUSSION**

a. **School Safety Update**

Dr. VanWagoner introduced the new School Resource Officer (SRO), Justin Nowland, who was in attendance.

The Board was provided with an update on the recent reunification drill conducted with administration building staff. About 50 staff members participated in the drill from the TCAPS administration building. Dr. VanWagoner expressed appreciation for the success of the drill.

Work continues on the numbering of doors throughout district buildings along with safety protocols. More information will continue to be shared with the Board of Education as the school year progresses.

b. **Certification of Board of Education Voting Delegates for MASB Assembly**

The Board considered certification of the official voting delegates and alternates who will represent the Board of Education at the Michigan Association of School Boards (MASB) Assembly on Thursday, November 9. As a district with 5,001 – 11,000 students, TCAPS is entitled to four (4) Voting Delegates and four (4) Alternates. All delegates must be certified by Friday, October 27.

**Approval that the Board of Education certify Josey, Flournoy, Beth, and Scott as voting delegates and Andrew, Erica, and Holly as alternates for the Michigan Association of School Boards 2023 Delegate Assembly on Thursday, November 9, 2023.**

**Moved by: Moon Mohr**

**Seconded by: Humphreys**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 7-0**

**c. Property Offers**

The Board discussed property offers received by the district for the properties listed below:

- i. Boardman Administration Building, located at 412 Webster Street, Traverse City, Michigan**  
Thrun Law Firm, P. C. is currently negotiating with Boardman Building LLC. on this property. Dr. VanWagoner informed trustees that the process continues to move forward and he will continue to keep the Board of Education updated on the status. Discussions also occurred with trustees on a new proposal received earlier in the day for the Boardman Administration Building, located at 412 Webster Street, Traverse City, Michigan.
- ii. Bertha Vos School Building, located at 3723 Shore Road, Williamsburg, Michigan**  
Trustees are expecting to have further information from Acme Township at their October 9 Board meeting regarding the purchase of the Bertha Vos School Building.

**Approval that the Board of Education authorizes Superintendent VanWagoner or his designee to enter into purchase negotiations for 3723 Shore Road, Williamsburg, Michigan, also known as Bertha Vos School building with Acme Township.**

**Moved by: Newman-Bale**

**Seconded by: Raymond**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 7-0**

**10. PUBLIC COMMENT #2 (GREEN CARD)**

President Newman-Bale opened the meeting up for public comment and the following addressed the Board:

- Doug White

**11. CLOSED SESSION**

The Board went into Closed Session to consider a Student Petition for Reinstatement as allowed by the Open Meetings Act, P.A. 267 of 1976, Sections 8(1)(b) and 8(1)(h). The Closed Session was requested by the parent of the student.

Approval that the Board of Education meet in Closed Session under Sections 8(1)(b) and 8(1)(h) of the Open Meetings Act, P.A. 267 of 1976 to consider a Student Petition for Reinstatement as requested by the parent of the student.

Moved by: Raymond

Seconded by: Ballenger

The following Roll Call vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

Nay: N/A

**MOTION CARRIED 7-0**

The Board entered into a Closed Session at 7:06 p.m.

The Board returned to Open Session at 7:43 p.m.

**12. DISCUSSION**

**a. Student Reinstatement**

The Board considered reinstatement of a student to Traverse City Area Public Schools.

Approval that the Board of Education adopt the Resolution as presented, denying the student's Petition for School Reinstatement as recommended by the Reinstatement Committee, to Traverse City Area Public Schools effective September 11, 2023.

Moved by: Raymond

Seconded by: Humphreys

The following Roll Call vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

Nay: N/A

**MOTION CARRIED 7-0**

**13. BOARD PRESIDENT CLOSING REMARKS**

President Newman-Bale expressed appreciation to fellow trustees for their attendance at the meeting.

**14. ADJOURNMENT**

Motion to adjourn the meeting at 7:44 p.m.

Moved by: Raymond

Seconded by: Moon Mohr

The following vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

Nay: N/A

**MOTION CARRIED 7-0**

Respectfully Submitted By,

*Megan Feiss*

Megan Feiss  
Board Recording Secretary

**Next Board of Education Meeting**

**Monday, September 25, 2023 at 5:00 p.m.**

**Tompkins Boardman Administration Building (Conference Room C)  
412 Webster Street, Traverse City, MI 49686**

***Board of Education:***

***Josey Ballenger, Holly T. Bird, V. Flourney Humphreys,  
Erica L. Moon Mohr, Scott Newman-Bale, Beth Pack,  
and Andrew R. Raymond***