

*Revised 09/07/2023*

This meeting is a meeting of the Board of Education held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time set aside for public comment during the meeting as noted below. Any person with a disability or who needs accommodation for participation in this meeting should contact Megan Feiss, Board Recording Secretary at (231) 933-1726 or [feissme@tcaps.net](mailto:feissme@tcaps.net) at least three (3) business days in advance of the meeting to request assistance.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **REVIEW/APPROVAL OF AGENDA**

The Board will welcome staff and citizens, review the agenda, consider any suggested rearrangement of items, and determine if any changes in the agenda are needed.

4. **RECOGNITION**

*The Father Fred Foundation*

5. **PUBLIC COMMENT #1** (Orange Card)

The Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you wish to make public comment at the first opportunity, please fill out the public comment card for Public Comment #1 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 0167.3](#).

6. **SUPERINTENDENT'S REPORT**

- a. **Legislative Update**
- b. **District Highlights**

7. **BOARD COMMITTEE REPORTS / DISCUSSION**

Board members will provide a brief summary of meetings held, and discuss miscellaneous topics.

**Board Curriculum Committee (August 28)** → Report out by Moon Mohr

**Board Finance and Operations Committee (August 30)** → Report out by Raymond

**Board Executive Committee (August 31)** → Report out by Newman-Bale

**2023 Back to School Legal Workshop (MASB)** → Report out by Pack

**Board Office Hours 6:00 p.m. - 7:00 p.m.**

- a. August 24, 2023 → Report out by Moon Mohr
- b. September 28, 2023 → Attending: Newman-Bale

## 8. CONSENT

The purpose of the consent calendar is to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

### a. **Personnel Recommendations (Informational only per Board Policy 3120)**

The Board will review personnel recommendations that have been included in the agenda packet.

### b. **TCAPS District Course Catalog with Amendments**

The Board will consider approval of the 2023-2024 TCAPS District Course Catalog with amendments.

### c. **Bids, Services, and/or Purchases**

The Board will consider the following:

#### i. Operations:

##### 1. Fire Alarm System Service

##### a. Award contract to Summit Fire Protection

**Equipment and Installation** for a total amount not to exceed \$24,347; includes a 10% contingency; funded from Capital Bond Funds - Facilities Equipment Allocation.

**Annual Monitoring and Inspection Services** for a total amount not to exceed \$36,074 funded from the General Fund.

#### ii. Food Service

##### 1. Food Service Equipment

a. Award contract to Stafford Smith for a total amount not to exceed \$85,927.40; includes a 10% contingency; funded from Food Service Funds

### d. **Meeting Minutes**

The Board will consider the approval of meeting Minutes from their Special Meeting held on August 16, 2023.

## 9. DISCUSSION

### a. **School Safety Update**

### b. **Certification of Board of Education Voting Delegates for MASB Assembly**

The Board will consider certification of the official voting delegates and alternates who will represent the Board of Education at the Michigan Association of School Boards (MASB) Assembly on Thursday, November 9. As a district with 5,001 – 11,000 students, TCAPS is entitled to four (4) Voting Delegates and four (4) Alternates. All delegates must be certified by Friday, October 27.

### c. **Property Offers**

The Board will discuss property offers received by the district for the properties listed below:

i. Boardman Administration Building, located at 412 Webster Street, Traverse City, Michigan

ii. Bertha Vos School Building, located at 3723 Shore Road, Williamsburg, Michigan

## 10. PUBLIC COMMENT #2 (GREEN CARD)

The Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you made a public comment during the first opportunity on the agenda, you will not be called on during the second opportunity. If you wish to make public comment at the second opportunity, please fill out the public comment card for Public Comment #2 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment

for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 0167.3](#).

**11. CLOSED SESSION**

The Board will go into Closed Session to consider a Student Petition for Reinstatement as allowed by the Open Meetings Act, P.A. 267 of 1976, Sections 8(1)(b) and 8(1)(h). The Closed Session was requested by the parent of the student.

**12. DISCUSSION**

**a. Student Reinstatement**

The Board will consider reinstatement of a student to Traverse City Area Public Schools.

**13. BOARD PRESIDENT CLOSING REMARKS**

**14. ADJOURNMENT**

**Next Board of Education Meeting**

***Board of Education Retreat***

***Monday, October 9, 2023 at 6:00 p.m.***

***Tompkins Boardman Administration Building (Conference Room C)***

***412 Webster Street, Traverse City, MI 49686***

***Board of Education:***

***Josey Ballenger, Holly T. Bird, V. Flourney Humphreys,  
Erica L. Moon Mohr, Scott Newman-Bale, Beth Pack,  
and Andrew R. Raymond***