

Minutes - Traverse City Area Public Schools

Board Curriculum Committee Meeting

November 28, 2022 @ 4:00 PM

Tompkins Boardman Administration Center, Conference Room C – 2nd Floor
412 Webster Street, Traverse City, MI 49686



APPROVED January 30, 2023

PRESENT: Erica Moon Mohr, Josey Ballenger, Sue Kelly, John VanWagoner, Kristin Perkowski, Heidi Maltby-Skodack, Kirsten Jones-Morgan, Tiffany Pomaville

ABSENT: None

The meeting was called to order at 4:00 p.m.

1. CALL TO ORDER

Committee Chairperson Erica Moon Mohr called the meeting to order and welcomed everyone to the meeting.

2. PUBLIC COMMENT

No public comment was offered.

3. PROCEDURAL ITEMS

a. Draft Committee Meeting Minutes from October 31, 2022.

The Committee was asked if there were any changes to the October 31, 2022, Board Curriculum Committee meeting minutes. Correction was made to the spelling of a person's name.

October 31, 2022 Minutes are approved to be posted with recommended change.

b. TCAPS District Course Catalog Updates–*H. Maltby-Skodack*

Heidi Maltby-Skodack, Executive Director of School Improvement and Innovative Programs, reported that the TCAPS 2022-2023 Course Guides that are linked to the TCAPS District Course Catalog were updated to include all course descriptions and relinked to the catalog.

The update to the TCAPS District Course Catalog will be added to the December 12, 2022 Board of Education meeting for approval under Consent.

c. Field trips and Out-of-State Travel Requests – *Kristin Perkowski*

Kristin Perkowski, Associate Superintendent of Curriculum and Instruction, presented the following out-of-state field trip request for approval:

- *German American Partnership Program students to immerse in the German language and culture by visiting the TCAPS partner school and living with host families (15 students, two [2] staff, and one [1] chaperone) traveling to Kronach, Germany, June 13th-July 7, 2024*

Members discussed the date change for a previously approved out-of-state field trip and supported moving the field trip to the December 12, 2022 Board of Education meeting for approval under Consent.

4. INFORMATIONAL ITEMS

a. Hour of Code – *H. Maltby-Skodack*

Ms. Maltby-Skodack provided an update regarding Hour of CODE. She shared that Computer Science Education Week is an annual call to action to inspire K-12 students to learn computer science. All students are invited to participate in TCAPS Hour of CODE. This will take place December 5-11, 2022. Teachers will be opting in for their classrooms to participate. Classes with the most student participation will win a pizza party. Ms. Maltby-Skodack included that families can join in on the fun and are encouraged to participate from home with their children.

b. Health and Physical Education Curriculum Pilot - *Jones-Morgan*

Executive Director of Student Achievement, Kirsten Jones-Morgan, provided a timeline of the Health and Physical Education Curriculum pilot. The 2022-23 timeline is as follows:

- Expansive review of curriculum
- Development of impact measurement/data collection tools

- Professional Learning Plan
- Implementation of the pilot- 2nd semester
- Review of impact

After this pilot during the second semester, a recommendation is expected to be presented to the Board of Education in May of 2023.

c. ESSER Funds Update - *H. Maltby-Skodack*

Ms. Maltby-Skodack provided an update on planned use for ESSER funding in Curriculum and Instruction over the next three years.

d. Strategic Plan - Curriculum and Instruction Update/Planning- *K. Perkowski*

Ms. Perkowski gave an update on the planning of the district Strategic Plan. Teams are being formed with clear purpose and shared with all district staff in December to seek volunteers for newly formed teams charged with moving the Strategic Plan work forward.

Dr. VanWagoner reviewed phases and specific goal-focused areas for the Strategic Plan. A full presentation will be brought forward to the Board of Education in early 2023. Presently, draft documents are being shared with Board members.

e. Celebrations and Successes -*K. Perkowski*

- Ms. Perkowski updated members on the recent Traverse City Education Association (TCEA) elementary and secondary meetings and the positive problem-solving focus.
- Executive Director of Special Education, Tiffany Pomaville, expressed appreciation for the recent Born to Read Donation of 100 books. She informed the members that the donated books are shared during home visits to welcome families to TCAPS.
- Administration expressed appreciation to TBA Credit Union for their recent donation of 6,000 dry-erase markers to be used with our math curriculum.
- Ms. Pomaville shared her experience from the TC Central High School Thanksgiving Dinner. Students prepared an entire Thanksgiving dinner from beginning to end. Ms. Pomaville expressed gratitude to the staff and students for an amazing dinner.
- Ms. Jones-Morgan informed members and the community of the Holiday Giving list. This list will be posted on the TCAPS website for easy reference.

5. OTHER ITEMS

Members and Administration welcomed Holly T. Bird, a newly elected Board member, who was in attendance.

Members and Administration expressed appreciation for Member Kelly. Member Kelly has served on the Board Curriculum Committee for several years and this was her last meeting.

Administration reminded members that the next Board Curriculum Committee has been rescheduled from Monday, January 2, 2023 to Tuesday, January 3, 2023.

This meeting Adjourned at 4:59 p.m.

Minutes respectfully submitted by Board Recording Secretary: *Megan Feiss*

Next Board Curriculum Committee Meeting

Tuesday, January 3, 2023 (4:00 p.m.)

***Tompkins Boardman Administration Building – Conf. Room C, 2nd Floor
412 Webster Street, Traverse City, MI 49686***

COMMITTEE MEMBERS:

Erica Moon Mohr (Chair), Sue Kelly, Josey Ballenger, Flourney Humphreys (alternate), John VanWagoner II (Superintendent), Kristin Perkowski, Heidi Maltby-Skodack, Kirsten Jones-Morgan, Tiffany Pomaville