

## Minutes

### Regular Meeting of the Board of Education

Monday, March 13, 2023 at 6:00 p.m.

Tompkins Boardman Administration Center

Conference Room C (2nd Floor)

412 Webster Street, Traverse City, MI 49686



### *Approved on April 10, 2023*

A meeting of the Board of Education of the Traverse City Area Public Schools, Counties of Grand Traverse, Leelanau, and Benzie, Michigan, was held at the Tompkins Boardman Administration Center, 412 Webster Street, Traverse City, Michigan, on Monday, March 13, 2023.

**BOARD MEMBERS PRESENT:** Ballenger, Bird, Humphreys, Newman-Bale, Pack, and Raymond  
**BOARD MEMBERS ABSENT:** Moon Mohr  
**ADMINISTRATORS PRESENT:** Perkowski, Smith, and VanWagoner  
**ADMINISTRATORS ABSENT:** Taylor and Thomas-Hill

#### 1. CALL TO ORDER

President Newman-Bale welcomed those in attendance and called the meeting to order at 6:00 p.m.

#### 2. PLEDGE OF ALLEGIANCE

Ms. Leppien's 4th-grade class from Cherry Knoll Elementary School led those in attendance in the Pledge of Allegiance.

#### 3. REVIEW/APPROVAL OF AGENDA

The Board discussed the agenda as presented with administration. It was determined that additional information was needed before the Board will take action on item *8d: Expanding, Enhancing, Emotional Health Project*. The Board decided on the removal of item *8d: Expanding, Enhancing, Emotional Health Project* from the meeting agenda until further information can be provided by the Grand Traverse County Health Department.

**Approval of agenda as modified.**

**Moved by: Ballenger**

**Seconded by: Humphreys**

**The following vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Newman-Bale, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 6-0**

#### 4. RECOGNITION

Superintendent VanWagoner, Principal Houghton, and the Board of Education recognized two National Merit Finalists from Traverse City Central High School. These students were among 16,000 students named as National Merit Finalists. As Finalists, they have the opportunity to continue in the competition for 7,250 National Merit Scholarships. All winners of Merit Scholarship awards are chosen from the Finalist group based on their abilities, skills, and accomplishments. Evaluation criteria include the Finalist's academic record, information about the student's activities and leadership, and the Finalist's essay.

#### 5. PUBLIC COMMENT #1 (Orange Card)

President Newman-Bale opened the meeting up for public comment and the following addressed the Board:

- Mary Van Valin: STEM
- Scot Richard

- Philip Leete: After School District Robotics (STEM) Vision
- Bill Wiesner: Up North Pride and Polestar North teaching Teens and Tweens About Homosexuality at TC Library
- Jay Berger: E3 Well Being
- Lisa Trombley: Parent Right

## 6. SUPERINTENDENT'S REPORT

### **District Highlights**

Dr. VanWagoner informed the Board on recent district highlights.

#### **FIRST Robotics Competitions:**

##### West Senior High:

Titan Robotics Team 3767 competed at Calvin College last weekend and came in second place for the qualifying segment of the competition out of 40 teams. They received the Industrial Design Award sponsored by GM. This award celebrates the team that demonstrates industrial design principles, striking a balance between form, function, and aesthetics.

##### Central High:

The Raptors battled to a 7-5 record and 15th place after the qualification matches. The Raptors won the Innovation in Control Award.

##### District Competition:

Heidi Maltby-Skodack, Executive Director of School Improvement and Innovative Programs, gave an update on district competition. For the first time since 2019, Traverse City Central High School is hosting the Traverse City FIRST Robotics District Competition. Thirty-nine teams from across the state will be competing at this event. The teams arrive on Thursday, March 16 at 5 pm to set up pits and get their robots inspected. The competition officially begins at 10:00 am on Friday, March 17, with Opening Ceremonies. The teams will each play 12 qualification matches Friday and Saturday morning. Playoffs are Saturday afternoon and the competition concludes with an awards ceremony Saturday afternoon. This year's game is called *CHARGED UP*.

##### TC New Tech Presentation:

Dr. VanWagoner and Heidi Maltby-Skodack presented to the community the preliminary drawings of the STEM labs. The district will consider the feedback that was gained from this presentation, including the student voice. District administration will recommend the reinstatement of the full budget for the STEM labs at a future Finance and Operations Committee meeting. Administration appreciated the feedback from the community on this project and is excited to move forward with the planning.

#### **Grand Traverse Band of Ottawa and Chippewa Indians:**

On the Consent Calendar, the Board was asked to accept the allocation of funds from the second half of the 2022 2% grant allocation cycle from the Grand Traverse Band of Ottawa and Chippewa Indians. TCAPS is grateful to receive a grant in the amount of \$15,000. This grant will directly benefit the Student Support Network (SSN) new summer outreach efforts to support TCAPS students year-round with free, supportive, education-related services and non-academic support to help overcome obstacles that may create barriers to learning.

#### **Peace Flows - An evening with Dr. Jacob Narverud - Composer in Residence**

The Vocal Department chose to use a generous donation to the Music Department from Mr. William Engle to commission a piece by Composer Dr. Narverud. Dr. Narverud worked with TCAPS students the week of March 6,

culminating in a concert at Corson Auditorium on March 9. TCAPS' most advanced ensembles from both high schools performed as well as the Madrigal Singers and Chamber Choir from the middle schools.

### **Academic World Quest**

Central and West Senior High students participated in the regional Academic World Quest last week at NMC, 15 teams competed to test their knowledge of international affairs. Dr. VanWagoner recognized several students from Central and West High School who placed in this event.

### **West Senior High School and Central High School Athletics**

Dr. VanWagoner recognized several students and athletic teams from each school who recently placed in regional and state finals.

### **Tenure Contract**

Dr. VanWagoner announced that Kelsey LaCross completed the probationary period with Traverse City Area Public Schools and was eligible for tenure effective February 13, 2023.

### **Legislative Update**

Administration continues to work with legislators, in both the Michigan Senate and House, for a categorical in the School Aid Fund related to transportation.

Traverse Connect informed the district that the Governor's staff had reached out to them asking for help identifying individuals to serve on the MDE Governor's Educator Advisory Council. Associate Superintendent of Curriculum and Instructions, Kristin Perkowski, has completed an application and Dr. VanWagoner will keep the Board updated if she is selected.

## **7. BOARD COMMITTEE REPORTS / DISCUSSION**

Board members provided a summary of the below meetings held:

**Board Curriculum Committee (February 27)** → Report out given by Trustee Pack

**Board Finance and Operations Committee (March 1)** → Report out given by Trustee Raymond

**Board Executive Committee (March 2)** → Report out given by Trustee Newman-Bale

**MASB CBA 105 (Curriculum and Instruction)** → Report out given by Trustee Pack

### **Board Office Hours 6:00 p.m. - 7:00 p.m.**

a. February 23, 2023 → Report out given by Trustee Ballenger

b. March 16, 2023 → Attending: Humphreys

## **8. CONSENT**

The purpose of the consent calendar was to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for a full discussion. Such requests would be automatically respected.

### **a. Personnel Recommendations**

The Board approved the following Personnel Recommendations:

**RESIGNATION (Acknowledgement):**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
Kristin Norman	Elementary Education Teacher Long Lake Elementary School (1.0 FTE)	March 13, 2023

**RETIREMENT (Acknowledgement):**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
Marcie King	Chemistry Teacher Central High School (1.0 FTE)	July 1, 2023
Elisabeth “Biz” Ruskowski	Elementary Principal Eastern Elementary School (1.0 FTE)	July 1, 2023

**b. District Course Catalog with Amendments**

The Board approved the District Course Catalog with amendments. These updates included Michigan Virtual High School Health Education and Michigan Virtual High School Employability Skills.

**c. Grant Acceptance: The Grand Traverse Band of Ottawa and Chippewa Indians**

The Grand Traverse Band of Ottawa and Chippewa Indians approved and announced their allocation of funds from the second half of the 2022 2% grant allocation cycle. The Board approved this grant that totals the amount of \$15,000.00.

**~~d. Expanding, Enhancing, Emotional Health Project~~**

~~The Board considered approval of the Grand Traverse County Health Department (GTCHD) mental health clinics.~~

**e. Professional Development**

The Board considered the following:

- i. TCAPS Executive Director of Special Education, Tiffany Pomaville, and one other district employee from the Culture and Climate Team to participate in the University of Wisconsin-Madison’s MSAN Institute convening in Madison Wisconsin, April 20-21, 2023.
- ii. TCAPS Superintendent, Dr. John VanWagoner II, Associate Superintendent of Curriculum & Instruction, Kristin Perkowski, and Executive Director of School Improvement & Innovative Programs, Heidi Maltby-Skodack, to participate in the League of Innovative Schools Spring 2023 Convening in Birmingham, AL, April 24 - 27, 2023.

**f. Bids, Services, and/or Purchases**

The Board considered the following:

- i. Facilities:
  1. Custodial Supplies
    - a. Award a three-year contract with the option of an extension for two (2) consecutive one-year contracts to Nichols for an annual estimated amount of \$500,000; funded from the General Fund.
- ii. Technology:
  1. Chromebooks

- a. Award to Bluum for an amount not to exceed \$879,784.29; includes a 5% contingency; funded from Capital Bond Funds - Technology.
- iii. Capital Projects:
  - 1. East Middle School Digital Classroom/Studio Renovations
    - a. Award contract to Eckler Building Solutions, LLC. for an amount not to exceed \$79,800.00; includes a 10% contingency; funded from Capital Bond Funds and Capital Bond Funds - VPAA.
  - 2. Eastern Elementary - Additional Pre-K Lockers
    - a. Award contract to Symons Building Specialties, LLC. for an amount not to exceed \$37,000.00; includes a 10% contingency; funded from Community Service Funds - Child Care Program.
  - 3. West Senior High Weight Room Renovations
    - a. Award contract to Eckler Building Solutions, LLC. for an amount not to exceed \$368,500.00; includes a 10% contingency; funded from Capital Bond Funds.
  - 4. Additional Funding for Central High School Tennis Courts
    - a. Original contract amount was approved at a Special Board of Education meeting on Monday, August 29, 2022, for \$636,083.00 which included a 10% contingency. Administration was requesting a contract increase with Reith Riley for a new total amount not to exceed \$740,328.00; includes a 10% contingency; funded from Capital Bond Funds and Capital Bond Funds - Athletics. This request was for additional engineering costs associated with changing the design of the drainage system to provide better reliability, less maintenance, and longer court life.

**g. Meeting Minutes**

The Board considered the Regular and Closed Session Meeting minutes from February 13, 2023.

**Approval of the amended Consent Calendar**

**Moved by: Raymond**

**Seconded by: Humphreys**

**The following vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Newman-Bale, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 6-0**

**9. DISCUSSION**

**a. School Safety Update**

- TCAPS has a team that is participating in a state-wide training with the Office of School Safety and Michigan State Police. This team consists of school administrators, staff, and Safety and Security Coordinator, Patrick McManus.
- Safety and Security Coordinator, Patrick McManus, continues to meet with staff and administration to review individual building results from the recent school safety assessment.
- Administration continues to work with local law enforcement for the best ways to maximize the School Liaison Officer position.

**b. Board Policy (Second Reading)**

The Board discussed and reviewed the Second Reading of Board Policy 7251 - Memorials.

**Approval of the adoption of new Board Policy 7251 - Memorials as presented.**

**Moved by: Humphreys**

**Seconded by: Raymond**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Newman-Bale, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 6-0**

**c. Social Host Responsibility Proclamation Resolution**

The Board reviewed and discussed a resolution proclaiming April 2023 as Social Host Responsibility Month.

**Approval of Social Host Responsibility Month Resolution, as presented.**

**Moved by: Ballenger**

**Seconded by: Bird**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Pack, and Raymond**

**Nay: N/A**

**Abstain: Newman-Bale**

**MOTION CARRIED 5-0-1**

**d. Transportation Parking Lot Renovation and Bus/Vehicle Wash including the addition of the Facilities Lot Paving**

- i. Award to the various bidders listed for a total amount not to exceed \$5,229,449; includes a 10% contingency; funded from Capital Bond Funds.**

- 1. Hallmark**
- 2. Story Roofing**
- 3. Interclean Equipment**
- 4. Johnson & Wood, LLC**
- 5. Top Line Electric**
- 6. Elmer's Crane and Dozer, Inc.**

**Approval of the Transportation Parking Lot Renovation and Bus/Vehicle Wash including the addition of the Facilities Lot Paving awarding the various bidders as presented for a total amount not to exceed \$5,229,449; includes a 10% contingency; funded from Capital Bond Funds.**

**Moved by: Humphreys**

**Seconded by: Raymond**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Newman-Bale, and Raymond**

**Nay: N/A**

**Abstain: Pack**

**MOTION CARRIED 5-0-1**

**e. Traverse Indoor Sports**

The Board discussed with administration the Northern Michigan Fieldhouse project.

This discussion included:

- Sustainability of the project with operational costs.
- Thoughts on the additional uses of the project.
- Non-athletic uses for the fieldhouse.

Dr. VanWagoner suggested that the Board create a Committee to evaluate other fieldhouses in Michigan. By creating this Committee it would allow members to tour other fieldhouses and have the opportunity to discuss the cost and operations of other district fieldhouses in Michigan.

The Board gave their support to Dr. VanWagoner to move forward and work with the Traverse Indoor Sports Coalition. This support is for the purpose of learning and understanding more about this project. Dr. VanWagoner will work with Vice President Humphreys and other Board members on this project.

Further informational sessions and presentations will be held in the coming months regarding the Northern Michigan Fieldhouse projects.

**10. PUBLIC COMMENT #2 (GREEN CARD)**

President Newman-Bale opened the meeting up for public comment and the following addressed the Board:

- Joan O Neill: STEM
- Mike Groleau: STEM
- TCAPS Student: STEM
- Jessica Sullivan: Traverse Indoor Sports Coalition

**11. CLOSED SESSION - PENDING MEDIATION**

The Board went into Closed Session under Section 8(1)(h) of the Michigan Open Meetings Act, MCL 15.268(1)(h), to discuss contents of an attorney-client privileged communication exempt from disclosure under the Michigan Freedom of Information Act and to consider a Privileged Written Attorney-Client Communication (attorney communication dated February 27, 2023) as allowed by Section 8(1)(h) of the Open Meetings Act.

**Approval to enter into Closed Session under Section 8(1)(h) of the Michigan Open Meetings Act, MCL 15.268(1)(h), to discuss contents of an attorney-client privileged communication exempt from disclosure under the Michigan Freedom of Information Act and to consider a Privileged Written Attorney-Client Communication (attorney communications dated February 27, 2023) as allowed by Section 8(1)(h) of the Open Meetings Act.**

**Moved by: Raymond**

**Seconded by: Humphreys**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Newman-Bale, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 6-0**

**The Board entered into Closed Session at 8:12 p.m.**

**The Board returned to Open Session at 8:41 p.m.**

**12. DISCUSSION**

**a. Shoreline Power Services, Inc., Settlement Agreement**

**Approval of the Shoreline Power Services, Inc., Settlement Agreement, as presented with payment of \$200,000.00 from the Capital Bond Contingency Fund.**

**Moved by: Raymond**

**Seconded by: Humphreys**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Newman-Bale, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 6-0**

**13. CLOSED SESSION - PENDING LITIGATION**

**The Board went into Closed Session to consider a Privileged Written Attorney-Client Communication dated March 1, 2023 (Case No. 3:19-md-2913-WHO in the United States District Court for the Northern District of California) as allowed by Section 8(1)(h) of the Open Meetings Act.**

**Approval to enter into Closed Session to consider a Privileged Written Attorney-Client Communication dated March 1, 2023 (Case No. 3:19-md-2913-WHO in the United States District Court for the Northern District of California) as allowed by Section 8(1)(h) of the Open Meetings Act.**

**Moved by: Pack**

**Seconded by: Ballenger**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Newman-Bale, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 6-0**

**The Board entered into Closed Session at 8:43p.m.**

**The Board returned to Open Session at 8:50 p.m.**

**14. DISCUSSION**

**a. JUUL Settlement Resolution**

**Approval of the JUUL Settlement Resolution, as presented.**

**Moved by: Bird**

**Seconded by: Ballenger**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Newman-Bale, Pack, and Raymond**



Nay: N/A

**MOTION CARRIED 6-0**

**15. BOARD PRESIDENT CLOSING REMARKS**

President Newman-Bale did not have closing remarks.

**16. ADJOURNMENT**

This meeting was adjourned at 8:51 p.m.

**Motion to adjourn the meeting at 8:51 p.m.**

**Moved by: Humphreys**

**Seconded by: Raymond**

**The following vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Newman-Bale, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 6-0**

Respectfully Submitted By,

*Megan Feiss*

Megan Feiss  
Board Recording Secretary

**Next Board of Education Meeting**

**Monday, April 10, 2023, at 6:00 p.m.**

**Tompkins Boardman Administration Building (Conference Room C )**

**412 Webster Street, Traverse City, MI 49686**

***Board of Education:***

***Josey Ballenger, Holly T. Bird, V. Flourney Humphreys,  
Erica L. Moon Mohr, Scott Newman-Bale, Beth Pack,  
and Andrew R. Raymond***