

Approved on August 28, 2023

PRESENT: Flournoy Humpreys, Erica Moon Mohr (Chair) Beth Pack, Dr. John VanWagoner, Kristin Perkowski, Kirsten Jones-Morgan, and Heidi Maltby-Skodack

ABSENT: Tiffany Pomaville

1. CALL TO ORDER AT 4:00 PM

Chairperson Moon Mohr called the meeting to order at 4:00 PM.

2. PUBLIC COMMENT

Chairperson Moon Mohr offered time for public comment and no request was made.

3. PROCEDURAL ITEMS

a. Draft Committee Meeting Minutes from June 26, 2023

The Committee discussed the Meeting Minutes from June 26, 2023. No changes were recommended, and the Minutes from June 26, 2023, are to remain as posted.

b. 2022-23 TCAPS District Course Catalog Updates

Heidi Maltby-Skodack, Executive Director of School Improvement & Innovative Programs, informed Committee members that there are no proposed changes to the 2022-23 TCAPS District Course Catalog at this time. The TCAPS District Course Catalog is a standing agenda item for the Board Curriculum Committee.

c. Field Trip Request: CHS/WSH Choirs to New York City, April 25-29, 2024

Administration received a request for approximately 80 students to go to New York City in April 2024. This trip is designed to allow students to see and hear the finest performing artists in the United States. It will help students make connections with others through music and expose students to cultural and historical opportunities that New York City provides.

The Board Curriculum Committee supported moving this item to the full Board for action under their Consent Calendar.

d. 2023-2024 Elementary & Secondary Student/Parent Handbooks

Kirsten Jones-Morgan, Executive Director of Student Achievement, presented the draft Elementary and Secondary Student/Parent Handbooks. Several improvements have been made to these handbooks. Administration took the time to acknowledge the hard work Executive Assistant, Kelly Walter, put into updating these documents. The handbooks transitioned from PDF documents maintained and edited by the Printing Department to Google Docs to allow for more active collaboration and editing by more stakeholders throughout the district.

The Elementary and Secondary Student/Parent Handbooks will be presented for action to the full Board of Education at their August 14, 2023 meeting.

4. INFORMATIONAL ITEMS

a. Assessment Overview - Board Curriculum Learning Series

Heidi Maltby-Skodack, Executive Director of School Improvement & Innovative Programs, gave an assessment overview to Committee members. Administration is going to bring a brief overview to Committee members going forward at each Board Curriculum Committee meeting. They referred to this as a learning series on assessments. Each learning series will provide the *Why, What, and How* about the assessments.

b. 2022-2023 Data Review

- i. Advanced Placement (AP)
- ii. Bullying & Harassment
- iii. Discipline

Heidi Maltby-Skodack, Executive Director of School Improvement & Innovative Programs, presented data on Advanced Placement (AP), Bullying and Harassment, and Discipline. The Committee was presented with tools that will assist them in taking a detailed look at the data.

c. Summer Academy Update

Kirsten Jones-Morgan, Executive Director of Student Achievement, gave Committee members an update on Summer Academy. Summer Academy was located at West Senior High School this year. The program consisted of seven staff members and 309 students. There were over 20-course offerings, including credit recovery and initial course classes. Administration anticipates a 60-70% completion by August 10. The August 10 deadline accommodates a one-week extension to the program for students who were at least halfway through their courses.

d. Celebrations & Successes

Administration provided the Committee members with Celebrations & Successes. These celebrations focused on:

- STEM Michigan Technological University & TCAPS Collaboration
- Staffing - All administrators are in place for the 2023-2024 school year
- District administrators "Telling Our Story" at upcoming training and development events.

5. OTHER ITEMS

No other items were discussed by the Committee.

6. ADJOURNMENT

This meeting adjourned at 4:57 p.m.

Respectfully Submitted By,

Megan Feiss

Megan Feiss
Board Recording Secretary

Next Board Curriculum Committee Meeting

Monday, August 28, 2023 at 4:00 p.m.

Tompkins Boardman Administration Building (Conference Room C)

412 Webster Street, Traverse City, MI 49686

Curriculum Committee Members:

***Erica Moon Mohr (Chair), Flourney Humphreys, Beth Pack,
Dr. John VanWagoner, Kristin Perkowski, Heidi Maltby-Skodack,
Kirsten Jones Morgan, and Tiffany Pomaville***