

*Approved on April 3, 2023*

**PRESENT:** Josey Ballenger, Holly T. Bird, Beth Pack, Dr. John VanWagoner, Kristin Perkowski,  
Heidi Maltby-Skodack, Kirsten Jones-Morgan, and Tiffany Pomaville

**ABSENT:** Erica Moon Mohr and Flournoy Humphreys

**1. CALL TO ORDER AT 4:00 PM**

Trustee Pack called the meeting to order at 4:00 p.m.

**2. PUBLIC COMMENT**

Trustee Pack offered time for public comment and no request was made.

**3. PROCEDURAL ITEMS**

**a. Draft Committee Meeting Minutes from January 30, 2023**

The Committee discussed the Meeting Minutes from January 30, 2023. The January 30 Committee Meeting Minutes are to be posted with one correction as discussed.

**b. Professional Development**

Superintendent, Dr. VanWagoner, provided an overview of the upcoming professional development requested by Administration. The Committee supported moving these professional development opportunities to the Consent Calendar at the March 13, 2023, Board of Education Regular Meeting.

- i. League of Innovative Schools Spring 2023 Convening
- ii. University of Wisconsin-Madison's MSAN Institute

Trustee Bird arrived at the meeting at 4:07 p.m.

**c. TCAPS District Course Catalog Updates**

Heidi Maltby-Skodack, Executive Director of School Improvement and Innovative Programs, presented updates to the 2022-2023 TCAPS Course Catalog. The Board Curriculum Committee supported moving the 2022-2023 TCAPS Course Catalog, with updates, to the Consent Calendar at the March 13, 2023, Board of Education Regular Meeting.

**4. INFORMATIONAL ITEMS**

**a. Strategic Plan Updates**

Heidi Maltby-Skodack, Executive Director of School Improvement and Innovative Programs, presented updates on the Strategic Plan. Heidi provided an overview of the Portrait of a Graduate. The Portrait of a Graduate has nine learning competency targets. These learning competency targets are Problem Solver, Strong Character, Resilient; Collaborator/Team Player, Critical Thinker/Creative Problem Solver, Lifelong Learner/Continuous Learner, Ethical & Global Citizen; Effective Communicator, and Adaptable. Committee members discussed with administration these competency targets. Administration will bring the Portrait of a Graduate for recommendation to the next Board Curriculum Committee meeting, and recommend adoption at the April Board of Education meeting.

**b. Curriculum Purchase Timelines**

Heidi Maltby-Skodack, Executive Director of School Improvement and Innovative Programs, reviewed the curriculum purchase timelines and provided the Committee with a curriculum adoption tracker map. Heidi also discussed the curriculum adoption process with the Committee.

**c. Instructional Coaching Update**

Kirsten Jones-Morgan, Executive Director of Student Achievement, updated the Committee on Instructional Coaching. The District has 13 full-time equivalents (FTEs) for Instructional Coaches in Kindergarten through 8th grade. Instructional Coaches have provided training in the following areas: Restorative Practices, Essentials in Literacy, Science of Reading, Explicit Instruction, Cognitive Coaching, and No More Random Acts of Coaching. Kirsten provided the Committee with teacher and administrator feedback on Instructional Coaching.

**d. Celebrations & Successes**

Kristin Perkowski, Associate Superintendent of Curriculum & Instruction, presented Celebrations & Successes around the District. Committee members can stay up-to-date on what's happening by visiting the TCAPS website or following TCAPS on all social media.

**5. OTHER ITEMS**

No other items were discussed by the Committee.

**6. ADJOURNMENT**

This meeting adjourned at 5:16 p.m.

Respectfully Submitted By,

*Megan Feiss*

Megan Feiss  
Board Recording Secretary

**Next Board Curriculum Committee Meeting**

**Monday, April 3, 2023 at 4:00 p.m.**

**Tompkins Boardman Administration Building (Conference Room C )**

**412 Webster Street, Traverse City, MI 49686**

***Curriculum Committee Members:***

***Erica Moon Mohr (Chair), Flournoy Humphreys, Beth Pack,  
Dr. John VanWagoner, Kristin Perkowski, Heidi Maltby-Skodack,  
Kirsten Jones Morgan, and Tiffany Pomaville***