

# Meeting Minutes

## Board Curriculum Committee

Monday, September 25, 2023 at 4:00 p.m.

Tompkins Boardman Administration Center

Conference Room C (2nd Floor)

412 Webster Street, Traverse City, MI 49686



*To be approved on October 30, 2023*

**PRESENT:** Flournoy Humphreys, Erica Moon Mohr (Chair) Beth Pack, Dr. John VanWagoner, Kristin Perkowski, Kirsten Jones-Morgan, Tiffany Pomaville, and Heidi Maltby-Skodack

**GUEST PRESENT:** Misti Warner

**ABSENT:** N/A

### 1. CALL TO ORDER AT 4:00 PM

Chairperson Moon Mohr called the meeting to order at 4:00 PM and requested everyone to introduce themselves. Misti Warner, Director of Whole-Child Systems, was introduced and in attendance.

### 2. PUBLIC COMMENT

Chairperson Moon Mohr offered time for public comment and no request was made.

### 3. PROCEDURAL ITEMS

#### a. Draft Committee Meeting Minutes from August 28, 2023

The Committee discussed the Meeting Minutes from August 28, 2023. No changes were recommended, and the Minutes from August 28, 2023, are to remain as posted.

#### b. 2023-24 TCAPS District Course Catalog Updates

Heidi Maltby-Skodack, Executive Director of School Improvement & Innovative Programs, informed the committee members that there are no changes this month to the 2023-24 TCAPS District Course Catalog.

### 2. INFORMATIONAL ITEMS

#### a. Board Curriculum Learning Series: M-STEP / PSAT / SAT

Heidi Maltby-Skodack, Executive Director of School Improvement & Innovative Programs, presented to the committee on assessments including M-STEP, PSAT, and SAT. Maltby-Skodack reviewed in detail the *Why*, *What*, and *How* for the learning series:

**Why:** NWEA Measure of Academic Progress (MAP) Growth is a nationally normed, standardized achievement test which measures what students know and informs what they are ready to learn next by using a computer adaptive test that adjusts to the ability and knowledge of the student.

**What:** NWEA is a norm referenced assessment designed to gauge student progress relative to other students from the national norm group.

#### **This assessment is used to support student growth through the following:**

- Begin the process of forming intervention groups and identifying students requiring an IRIP.
- Used to set, monitor, and adjust building, grade, and class instructional goals throughout the year.
- Identifying building and grade level SMART goals in strand areas.
- Identifying building and grade level SMART goals for proficiency and/or growth.

- Creating intervention groups - Identifying students who are consistently falling behind relative to grade level progress and creating an instructional plan.

**How:** K-8 students take three times during the academic year – Fall, Winter, and Spring. This helps give TCAPS a clear picture of exactly how our students are progressing throughout the year.

After Fall NWEA test scores are released, parents will receive a copy with the explanation of what NWEA is and how we use the data to support personalized student growth.

Spring NWEA assessments give us the full picture of the progress students have made during the school year. Results also provide an indication of how students will do on the state MSTEP and PSAT assessment tests coming up in April.

With test scores available, students and parents will be able to see the areas in which they excel and focus on areas that could use some improvement.

## **b. Mental Health Supports**

### **i. Welcome Director of Whole-Child Systems**

Kristin Perkowski, Associate Superintendent of Curriculum & Instruction, formally introduced the new Director of Whole-Child Systems, Misti Warner. Misti will have oversight of the following Strategic Plan goal areas:

- 1B: Increase mental health support
- 1C: Prevent/Respond to incidents of bullying and harassment
- 1D: Provide strategies to deal with challenging/disruptive behavior

### **c. Celebrations & Successes**

Administration provided committee members with Celebrations & Successes. These celebrations focused on:

- Curriculum & Instruction Restructure
- BEST Team Meeting
- First Day of School
- Mentee Program

## **4. OTHER ITEMS**

No other items were discussed by the Committee.

## **5. ADJOURNMENT**

This meeting adjourned at 4:59 p.m.

*Trustee Humphreys was absent from the table from 4:59 PM - adjournment.*

Respectfully Submitted By,

*Megan Feiss*

Megan Feiss  
Board Recording Secretary

**Next Board Curriculum Committee Meeting**

**Monday, October 30, 2023 at 4:00 p.m.**

**Tompkins Boardman Administration Building (Conference Room C)**

**412 Webster Street, Traverse City, MI 49686**

***Curriculum Committee Members:***

***Erica Moon Mohr (Chair), Flourney Humphreys, Beth Pack,  
Dr. John VanWagoner, Kristin Perkowski, Heidi Maltby-Skodack,  
Kirsten Jones Morgan, and Tiffany Pomaville***

Draft