

Meeting Minutes

Board of Education Retreat

Wednesday, August 16, 2023 at 10:00 a.m.

Tompkins Boardman Administration Center

Conference Room C (2nd Floor)

412 Webster Street, Traverse City, MI 49686



Approved on September 11, 2023

A special meeting of the Board of Education of the Traverse City Area Public Schools, Counties of Grand Traverse, Leelanau, and Benzie, Michigan, was held at the Tompkins Boardman Administration Center, 412 Webster Street, Traverse City, Michigan, on Wednesday, August 16, 2023.

BOARD MEMBERS PRESENT:	Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond
BOARD MEMBERS ABSENT:	N/A
ADMINISTRATORS PRESENT:	Perkowski, Smith, Taylor, Thomas-Hill, and VanWagoner
ADMINISTRATORS ABSENT:	N/A
GUESTS PRESENT:	Jack Abate, Gabe Alvey, Norm Hamann, Mark Humitz, and Marianne Swank

1. **CALL TO ORDER**

Treasurer Raymond welcomed those in attendance and called the meeting to order at 10:01 AM.

2. **PLEDGE OF ALLEGIANCE**

Treasurer Raymond led those in attendance in the Pledge of Allegiance.

3. **REVIEW/APPROVAL OF AGENDA**

The Board welcomed staff and citizens and reviewed the agenda.

Approval of the meeting agenda as presented.

Moved by: Ballenger

Seconded by: Moon Mohr

The following vote was held:

Ayes: Ballenger, Bird, Moon-Mohr, Pack, and Raymond

Nay: N/A

MOTION CARRIED 5-0

4. **PUBLIC COMMENT #1** (Orange Card)

Treasurer Raymond opened the meeting up for public comment and no request was made.

5. **CONSENT**

The purpose of the consent calendar is to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

a. **Meeting Minutes**

The Board approved their Regular Meeting Minutes from August 14, 2023.

Approval of the Consent Agenda.

Moved by: Bird

Seconded by: Moon Mohr

The following vote was held:

Ayes: Ballenger, Bird, Moon-Mohr, Pack, and Raymond

Nay: N/A

MOTION CARRIED 5-0

Trustees Humphreys and Newman-Bale arrived at the table at 10:06 AM.

Dr. VanWagoner introduced meeting facilitator Marianne Swank. Marianne is a High Impact Leadership Facilitator and Professional Learning Specialist at Northwest Education Services. Marianne participated in the facilitation of the COMPASS Strategic Plan last year and therefore is familiar with TCAPS's Vision, Mission, and Goals.

Dr. VanWagoner asked the guest expert panel to introduce themselves. The panel included Norm Hamann (Diekema Hamann), Gabe Alvey (Diekema Hamann), Mark Humitz (Cornwell Architects), and Jack Abate (Miller-Davis).

6. RETREAT - PRE-BOND PLANNING (Strategic Plan 2B)

Trustees reviewed and discussed the below items with the expert panel and administration in attendance.

- a. Review of Request for Proposal (RFP) Process and Direction**
- b. Explanation of Work Completed to Assess the District's Assets**
- c. Review of Informational Sessions, Outreach Efforts, and Survey Data**
- d. Summary Report of Assessments, Priorities, and Cost Estimates**
- e. Next Steps and Timeline**

Assistant Superintendent Christine Thomas-Hill provided a high-level overview of the bond process to the Board of Education, reviewing what an eight to ten-year plan could be for this bond proposal.

Marianne facilitated the group to come up with their desired work session outcomes. These outcomes are what trustees wanted to accomplish by the end of the meeting.

Outcomes:

- *Leave with clear messaging for the community (including millage rate).*
- *Have a consensus of priorities 1, 2, and 3.*
- *Have clarity of the bond timeline process.*

Trustees participated in a working lunch/breakout session from 11:29 AM - 12:03 PM. After discussion, trustees had a consensus on the following:

- The millage rate would have a zero percent increase.
- Central Grade Elementary School would be included in the bond.
- Consensus on moving forward with Priorities 1, 2, and 3.

The next steps determined by the Board of Education will be the following:

- Exploration of all three auditoriums (Lars Hockstad, Central High School, West High School) including but not limited to parking, renovation cost, etc.
- Administration to provide an updated spreadsheet removing the line item for Administration and Oak Park. Administration will then add a line item for the potential Trane savings.
- A recommendation to come from administration on Priority 3 and Undefined (top ten).

- Explore the addition of sports complexes.

President Newman-Bale is the contact person if the administration needs to ask clarifying questions. Treasurer Raymond will act as an alternate if President Newman-Bale is unavailable.

The Board will hold a future study session in October to continue the discussion on the upcoming bond proposal.

7. **PUBLIC COMMENT #2** (Green Card)

President Newman-Bale opened the meeting up for public comment and the following addressed the Board:

- James Ransom

8. **BOARD PRESIDENT CLOSING REMARKS**

President Newman-Bale had no closing remarks.

Trustee Moon Mohr left the table at 1:00 PM.

9. **ADJOURNMENT**

Motion to adjourn the meeting at 1:03 PM.

Moved by: Humphreys

Seconded by: Pack

The following vote was held:

Ayes: Ballenger, Bird, Humphreys, Newman-Bale, Pack, and Raymond

Nay: N/A

MOTION CARRIED 6-0

Respectfully Submitted By,

Megan Feiss

Megan Feiss
Board Recording Secretary

Next Board of Education Meeting

Monday, September 11, 2023, at 6:00 p.m.

Tompkins Boardman Administration Building (Conference Room C)

412 Webster Street, Traverse City, MI 49686

Board of Education:

***Josey Ballenger, Holly T. Bird, V. Flourney Humphreys,
Erica L. Moon Mohr, Scott Newman-Bale, Beth Pack,
and Andrew R. Raymond***