

*Approved on August 16, 2023*

A meeting of the Board of Education of the Traverse City Area Public Schools, Counties of Grand Traverse, Leelanau, and Benzie, Michigan, was held at the Tompkins Boardman Administration Center, 412 Webster Street, Traverse City, Michigan, on Monday, August 16, 2023.

<b>BOARD MEMBERS PRESENT:</b>	<b>Ballenger, Bird, Humphreys, Moon Mohr, Pack, and Raymond</b>
<b>BOARD MEMBERS ABSENT:</b>	<b>Newman-Bale</b>
<b>ADMINISTRATORS PRESENT:</b>	<b>Maltby-Skodack, Perkowski, Smith, Taylor, Thomas-Hill, and VanWagoner</b>
<b>ADMINISTRATORS ABSENT:</b>	<b>N/A</b>
<b>GUEST PRESENT:</b>	<b>Philip G. Clark, Thrun Law Firm, P.C.</b>

1. **CALL TO ORDER**

Vice President Humphreys welcomed those in attendance and called the meeting to order at 6:00 p.m.

2. **PLEDGE OF ALLEGIANCE**

Vice President Humphreys led those in attendance in the Pledge of Allegiance.

3. **REVIEW/APPROVAL OF AGENDA**

The Board welcomed staff and citizens and reviewed the agenda.

**Approval of the meeting agenda.**

**Moved by: Raymond**

**Seconded by: Ballenger**

**The following vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon-Mohr, and Raymond**

**Nay: N/A**

**MOTION CARRIED 5-0**

*Trustee Pack arrived at the table at 6:03 p.m.*

4. **PUBLIC COMMENT #1** (Orange Card)

Vice President Humphreys opened the meeting up for public comment and the following addressed the Board:

- Doug Luciani (Purchase 412 Webster St)
- Jason O'Hare (Property offer on Webster St.)
- Scot Richards
- Marty MacLeod (Boardman School building)
- Andy Andres (Boardman School)
- Suzannah Tobin (Admin. Building)
- Marc Sivek (School Admin Building)
- Natalie Sivek (Boardman Bldg.)
- Lisa Leedy (Housing)
- Mark Fisk (Invest in wrestling facilities)
- Charlie Kerndt (Wrestling Room)
- Bill Wiesner (The Homosexual Agenda - Will TCAPS Follow?)

## 5. **SUPERINTENDENT'S REPORT**

### a. **2022-2023 Data Review**

- i. Advanced Placement (AP)
- ii. Bullying & Harassment
- iii. Discipline

Heidi Maltby-Skodack, Executive Director of School Improvement & Innovative Programs, presented data on Advanced Placement (AP), Bullying and Harassment, and Discipline. Trustees were presented with tools that will assist them in taking a detailed look at this data.

### b. **Legislative Update**

Dr. VanWagoner provided a legislative update to the Board, informing them that Governor Whitmer started a new department of lifelong learning. The director of this new department should be hired by December. Administration will continue to keep trustees up-to-date on legislation changes.

### c. **District Highlights**

#### **Facilities Beautification**

Dr. VanWagoner encouraged trustees to take a look at TCAPS grounds. Mentioning that the Facilities Department has been working hard to make the TCAPS campus look the best they ever have.

#### **Career Tech Scholarship Recipients**

Every fall for the past 27 years Career Tech has hosted a Scholarship Golf Outing benefiting the Career Tech graduates from our region. These monies go directly to supporting their needs as they venture into their post-secondary pathway—whether that be college or a highly-technical trade. 42 TCAPS graduates have received scholarships this year for the total amount of \$31,700.

#### **Free & Reduced Lunch Information**

TCAPS proudly offers healthy and delicious breakfast and lunch meals to our students every school day in all of our buildings. Our children need these healthy meals to fuel their daily learning. This year, we are pleased to announce that all TCAPS students will receive free breakfast and lunch each school day, due to new State of Michigan legislation. Even though all students will receive free meals, we kindly request that all TCAPS families complete a free and reduced meal application or the CEP Education Benefits form, for Blair and Traverse Heights students. This request is critical as the information obtained from these applications allows TCAPS to apply for grants and state and federal funds for programs that support all students.

Please complete the application online at [traversecity.familyportal.cloud](https://traversecity.familyportal.cloud). You can also print and deliver the application (found below) to your school or mail it to:

***TCAPS Food Service  
1180 Cass Road,  
Traverse City, Michigan 49685***

#### **Sunshine Bus Delivers Food All Summer**

Free food & basic needs will be delivered around the district all summer) through September 1. This program is for all kids 18 and under.

*Wednesday Schedule:*

Traverse Heights 12:30 - 1:30

Acme Town Hall Parking Lot 2:00 - 3:00

*Thursday Schedule:*

Meadow Lanes Mobile Home Park 11:45 - 12:15

Blair Elementary School 12:30 - 1:30

Interlochen Plaza Parking Lot 2:00 - 3:00

*Friday Schedule:*

Kings Court Mobile Home Park 11:45 - 12:15

Tradewinds Terrace Apartments 12:30 - 1:30

Silver Shores Mobile Home Park 2:00 - 3:00

Food is provided by Father Fred Foundation and basic needs are provided by TCAPS Student Support Network (SSN). Any student in need who cannot access a location above for assistance this summer can email the SSN Coordinator Katie Kubesh at: [kubeshca@tcaps.net](mailto:kubeshca@tcaps.net).

**Open Interview Dates:**

Open interviews are hosted at the Tompkins Boardman Administration Center, 412 Webster Street, Traverse City. TCAPS hiring events offer opportunities to interview onsite, no appointment necessary. Interested applicants may simply stop in during one of the designated days and times. Many posted positions require no prior experience and on-the-job training is provided.

*Wednesday, August 16, 2023: 3:00 p.m. - 5:00 p.m.*

*Thursday, August 31, 2023: 8:00 a.m. - 10:00 a.m.*

**6. BOARD COMMITTEE REPORTS / DISCUSSION**

The Board provided a brief summary of meetings held, and discussed miscellaneous topics.

**Board Curriculum Committee (July 31)** → Report given by Moon Mohr

**Board Finance and Operations Committee (August 2)** → Report given by Raymond

**Board Executive Committee (August 3)** → Report given by Moon Mohr

**Board Office Hours 6:00 p.m. - 7:00 p.m.**

a. July 20, 2023 → Report given by Raymond

b. August 24, 2023 → Attending: Moon Mohr

**7. CONSENT**

The purpose of the consent calendar is to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

**a. Personnel Recommendations (Informational only per Board Policy 3120)**

The Board reviewed personnel recommendations that were included in their agenda packet.

**b. Acceptance of Grant**

The Grand Traverse Band of Ottawa and Chippewa Indians announced their allocation of funds from the first half of the 2023 2% cycle. The Board approved the acceptance of this grant.

**c. Field Trips/Conferences**

The Board approved a field trip request from Traverse City Central High School and West Senior High School Choirs for approximately 80 students to go to New York City from April 25-29, 2024.

**d. Bids, Services, and/or Purchases**

The Board approved the following:

**i. Capital Projects:**

- 1. Classroom Partitioning and Restroom Construction**  
Award contract to Eckler Building Solutions for a total amount not to exceed \$100,000; includes a 10% (rounded up) contingency; funded from Capital Bond Funds.
- 2. West Senior High Project Contingency**  
An additional contingency amount of \$75,000 is being requested for changes to the original project scope; funded from Capital Bond Funds.
- 3. West Senior High Weight Room Equipment**  
The purchase of weight-room equipment from Rogers Athletic Company and Rogue Fitness for a total amount not to exceed \$90,126; includes a 10% contingency; funded from Capital Bond Funds - Athletics and Site Budget Funds.
- 4. Band and Orchestra Equipment**  
The purchase of selected band and orchestra equipment from various vendors for a total amount not to exceed \$98,335; includes a 10% contingency; funded from Capital Bond Funds - Visual, Performing, Applied Arts (VPAA).

**ii. Technology:**

- 1. Fiber Updates**  
Award contract to Top Line Electric, LLC for a total amount not to exceed \$89,011; includes a 10% contingency; funded from Capital Bond Funds - Technology.
- 2. Silver Lake - Emergency Purchases**  
The purchases related to emergency repairs that are necessary due to a lightning strike at Silver Lake Elementary. This project will be funded from the General Fund until reimbursement from the insurance claim is received.

**e. Meeting Minutes**

The Board approved meeting Minutes from their Special Meeting held on July 27, 2023.

**Approval of the Consent Calendar as presented and without discussion.**

**Moved by: Raymond**

**Seconded by: Bird**

**The following vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon-Mohr, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 6-0**

**8. DISCUSSION**

**a. School Safety Update**

The TCAPS Montessori building has a new door numbering system. TCAPS has an agreement with all schools in the area for a door numbering system that Emergency Services will use to identify precise locations. This system will be implemented at all buildings throughout the district.

On August 23, 2023, TCAPS will be holding reunification training. The Boardman Administration building will be closed during this time. TCAPS is excited to host this training as it's never been done in this region. Administration is excited for the opportunity to learn from this training and continue to move forward with safety and security.

TCAPS has partnered with Michigan State Police Cyber Crimes Against Children Task Force & OK2SAY to provide cyber safety awareness. Dr. VanWagoner reviewed what the Safety Matters Campaign is with the trustees. Once the sessions are finalized information will be communicated to students, parents, and educators.

Interviews will take place next week for the School Resource Officer position. The grant requires the position to be filled by the end of August. Administration is confident the position will be filled in that time frame and will continue to keep the Board updated on the hiring process.

**b. Elementary and Secondary Student/Parent Handbooks**

TCAPS draft 2023-2024 Elementary and Secondary Student/Parent Handbooks were presented for consideration and approval.

**Approval of the 2023-2024 Elementary and Secondary Student/Parent Handbooks.**

**Moved by: Moon Mohr  
Seconded by: Raymond**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon-Mohr, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 6-0**

**c. Board Policy Updates**

The Board discussed moving forward with Thrun Law Firm, P.C. Policy Manual implementation.

**Approval that the Board of Education adopt Thrun for the Policy Manual implementation.**

**Moved by: Moon Mohr  
Seconded by: Bird**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon-Mohr, and Raymond**

**Abstain: Pack**

**Nay: N/A**

**MOTION CARRIED 5-1-0**

**d. Board Policy Committee**

With the approval of Thrun Law Firm, P.C. Policy Manual implementation. The Board discussed the addition of a Board Policy Committee with administration. Administration will move forward with Thrun Law Firm, P.C., and continue discussion with the Board regarding how the implementation process will take place.

e. **Property Offers**

The Board discussed with administration property offers received by the district for the properties listed below:

- i. Property at 412 Webster Street, Traverse City, MI 49686
- ii. Property at 3723 Shore Road, Traverse City, MI 49686

Administration discussed the purchase agreement that has been negotiated for the property located at 412 Webster Street with the trustees. They also reviewed and discussed other parties interested in 412 Webster Street.

Trustees discussed a motion to amend the agenda to allow for the second public comment to take place and this discussion item to end.

**Approval to end discussion at this moment and bring public comment in front of the Superintendent Contract Review, add a new section F in order to allow the Board to discuss both the property offers and Superintendent Contract Review after the second public comment.**

**Moved by: Bird**

**Seconded by: Raymond**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon-Mohr, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 6-0**

*Members of the audience filled out public comment request cards for the second public comment.*

*Trustee Moon Mohr was absent from the table at 9:03 p.m. - 9:05 p.m.*

*Trustee Bird was absent from the table at 9:03 p.m. - 9:05 p.m.*

*Trustee Humphreys was absent from the table at 9:03 p.m. - 9:06 p.m.*

9. **PUBLIC COMMENT #2 (GREEN CARD)**

Vice President Humphreys opened the meeting up for public comment and the following addressed the Board:

- Deni Crudatro (Pending sale of TCAPS Admin Building)
- John Scrudato (Boardman Sale)
- Ken Richmond (Boardman School)
- Eric Gerstner (School Bldg)
- Al Wright (Webster School Bldg)
- Ellis Wills-Begley
- Michele Powell (Boardman Building)
- Jill Anton (Boardman Building)
- Brad Gemeinhardt (Boardman Building)

**DISCUSSION**

f. **Property Offers**

The Board continued discussion on the property offers received by the district for the properties at:

- i. Property at 412 Webster Street, Traverse City, MI 49686

**Approval for the Superintendent or designee to enter into negotiations with Boardman Building, LLC.**

**Moved by: Bird**

**Seconded by: Ballenger**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon-Mohr, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 6-0**

- ii. Property at 3723 Shore Road, Traverse City, MI 49686  
Administration will begin to have discussion for a potential commercial real estate agent and the Board will consider future action if a purchase order is not received by the September Board meeting from Acme Township for the property of 3723 Shore Road.

**g. Superintendent Contract Review**

The Board reviewed and discussed a contract extension for Superintendent Dr. John VanWagoner.

**Approval of the contract extension for Superintendent Dr. John VanWagoner as presented effective August 14, 2023.**

**Moved by: Raymond**

**Seconded by: Moon Mohr**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon-Mohr, and Raymond**

**Abstain: Pack**

**Nay: N/A**

**MOTION CARRIED 5-1-0**

**10. BOARD PRESIDENT CLOSING REMARKS**

Vice President Humphreys expressed gratitude for the audience in attendance and their comments made during the meeting.

**11. ADJOURNMENT**

**Motion to adjourn the meeting at 10:00 p.m.**

**Moved by: Ballenger**

**Seconded by: Pack**

**The following vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon-Mohr, Pack, and Raymond**

**Nay: N/A**

**MOTION CARRIED 6-0**

**Next Board of Education Meeting**

**Board of Education Retreat**

**Wednesday, August 16, 2023, at 10:00 a.m.**

**Tompkins Boardman Administration Building (Conference Room C)**

**412 Webster Street, Traverse City, MI 49686**

***Board of Education:***

***Josey Ballenger, Holly T. Bird, V. Flourney Humphreys,  
Erica L. Moon Mohr, Scott Newman-Bale, Beth Pack,  
and Andrew R. Raymond***