

Meeting Agenda

Regular Meeting of the Board of Education

Monday, August 14, 2023 at 6:00 p.m.

Tompkins Boardman Administration Center

Conference Room C (2nd Floor)

412 Webster Street, Traverse City, MI 49686



This meeting is a meeting of the Board of Education held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time set aside for public comment during the meeting as noted below. Any person with a disability or who needs accommodation for participation in this meeting should contact Megan Feiss, Board Recording Secretary at (231) 933-1726 or feissme@tcaps.net at least three (3) business days in advance of the meeting to request assistance.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. REVIEW/APPROVAL OF AGENDA

The Board will welcome staff and citizens, review the agenda, consider any suggested rearrangement of items, and determine if any changes in the agenda are needed.

4. PUBLIC COMMENT #1 (Orange Card)

The Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you wish to make public comment at the first opportunity, please fill out the public comment card for Public Comment #1 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 0167.3](#).

5. SUPERINTENDENT'S REPORT

- a. **Legislative Update**
- b. **District Highlights**
- c. **2022-2023 Data Review**
 - i. Advanced Placement (AP)
 - ii. Bullying & Harassment
 - iii. Discipline

6. BOARD COMMITTEE REPORTS / DISCUSSION

Board members will provide a brief summary of meetings held, and discuss miscellaneous topics.

Board Curriculum Committee (July 31) → Report out by Moon Mohr

Board Finance and Operations Committee (August 2) → Report out by Raymond

Board Executive Committee (August 3) → Report out by Newman-Bale

Board Office Hours 6:00 p.m. - 7:00 p.m.

- a. July 20, 2023 → Report out by Raymond
- b. August 24, 2023 → Attending: Moon Mohr

7. CONSENT

The purpose of the consent calendar is to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

a. Personnel Recommendations (Informational only per Board Policy 3120)

The Board will review personnel recommendations that have been included in the agenda packet.

b. Acceptance of Grant

The Grand Traverse Band of Ottawa and Chippewa Indians announced their allocation of funds from the first half of the 2023 2%cycle. The Board will consider the acceptance of this grant.

c. Field Trips/Conferences

The Board will consider a field trip request from Traverse City Central High School and West Senior High School Choirs for approximately 80 students to go to New York City from April 25-29, 2024.

d. Bids, Services, and/or Purchases

The Board will consider the following:

i. Capital Projects:

1. Classroom Partitioning and Restroom Construction

Award contract to Eckler Building Solutions for a total amount not to exceed \$100,000; includes a 10% (rounded up) contingency; funded from Capital Bond Funds.

2. West Senior High Project Contingency

An additional contingency amount of \$75,000 is being requested for changes to the original project scope; funded from Capital Bond Funds.

3. West Senior High Weight Room Equipment

The purchase of weight room equipment from Rogers Athletic Company and Rogue Fitness for a total amount not to exceed \$90,126; includes a 10% contingency; funded from Capital Bond Funds - Athletics and Site Budget Funds.

4. Band and Orchestra Equipment

The purchase of selected band and orchestra equipment from various vendors for a total amount not to exceed \$98,335; includes a 10% contingency; funded from Capital Bond Funds - Visual, Performing, Applied Arts (VPAA).

ii. Technology:

1. Fiber Updates

Award contract to Top Line Electric, LLC for a total amount not to exceed \$89,011; includes a 10% contingency; funded from Capital Bond Funds - Technology.

2. Silver Lake - Emergency Purchases

The purchases related to emergency repairs that are necessary due to a lightning strike at Silver Lake Elementary. This project will be funded from the General Fund until reimbursement from the insurance claim is received.

e. Meeting Minutes

The Board will consider the approval of meeting Minutes from their Special Meeting held on July 27, 2023.

8. DISCUSSION

a. School Safety Update

b. Elementary and Secondary Student/Parent Handbooks

TCAPS draft 2023-2024 Elementary and Secondary Student/Parent Handbooks are being presented for consideration and approval.

c. Board Policy Updates

The Board will discuss a Policy Manual implementation.

d. Board Policy Committee

The Board will discuss the addition of a Board Policy Committee.

e. Property Offers

The Board will discuss property offers received by the district for the properties listed below:

- i. Property at 412 Webster Street, Traverse City, MI 49686
- ii. Property at 3723 Shore Road, Traverse City, MI 49686

f. Superintendent Contract Review

The Board will review and discuss the current superintendent contract.

9. PUBLIC COMMENT #2 (GREEN CARD)

The Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you made a public comment during the first opportunity on the agenda, you will not be called on during the second opportunity. If you wish to make public comment at the second opportunity, please fill out the public comment card for Public Comment #2 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 0167.3](#).

10. BOARD PRESIDENT CLOSING REMARKS

11. ADJOURNMENT

Next Board of Education Meeting

Board of Education Retreat

Wednesday, August 16, 2023, at 10:00 a.m.

Tompkins Boardman Administration Building (Conference Room C)

412 Webster Street, Traverse City, MI 49686

Board of Education:

**Josey Ballenger, Holly T. Bird, V. Flourney Humphreys,
Erica L. Moon Mohr, Scott Newman-Bale, Beth Pack,
and Andrew R. Raymond**