

Meeting Minutes

Board Executive Committee

Thursday, April 6, 2023 at 9:00 a.m.

Tompkins Boardman Administration Center

Conference Room C (2nd Floor)

412 Webster Street, Traverse City, MI 49686



Approved on April 27, 2023

PRESENT: Scott Newman-Bale (Chair), Fournoy Humphreys, Beth Pack, Dr. John VanWagoner, Ginger Smith, and Coni Taylor

ABSENT: N/A

1. CALL TO ORDER

Trustee Newman-Bale called the meeting to order at 9:00 a.m.

2. PUBLIC COMMENT

Trustee Newman-Bale offered time for public comment and no request was made.

3. PROCEDURAL ITEMS

a. Draft Committee Meeting Minutes from March 2, 2023

The Committee was asked if they had any changes to the draft minutes from the March 2, 2023 meeting. No changes to the minutes were recommended. Minutes are to remain as posted.

b. Board Policy Review

i. Consent

1. Board Policy 8390: Animals on District Property (REVISED)

a. Administrative Guideline 8390: Use of Service Animals (REVISED)

b. Administrative Guideline 8390A: Use of Non-Service Animals and Plants in the Classroom and on School Premises (Replacement) (REVISED)

Associate Superintendent of Labor Relations and Legal Services, Coni Taylor, reviewed the revisions in Board Policy 8390 and the accompanying Administrative Guidelines 8390 and 8390A.

Superintendent, Dr. VanWagoner, provided insight on the current status of therapy dogs in the district and will be looking for direction from Board members on how to proceed with dogs currently at district sites.

Board Policy 8390 will be on Discussion at the April 10 Board of Education Meeting.

c. Expanding, Enhancing, Emotional Health Program

Dr. VanWagoner informed the Committee that, based on request for further information from the Board, the Grand Traverse County Health Department revised their current Memo of Understanding. Committee members discussed their views on the current MOU and supporting documents. The Committee agreed to consider any changes with the full Board at the April 10 Meeting.

The Expanding, Enhancing, Emotional Health Program will be on Discussion at the April 10 Board of Education Meeting.

d. Resolution to Consider Designation of Electoral Representative for the June 5, 2023, Biennial Election

Dr. VanWagoner explained that a Special Meeting will be required to meet the deadlines for the ISD's Biennial Election and General Fund Operating Budget. Administration recommends having the Special Meeting on June 1 at 10:30 a.m. A consensus of a date and time will be determined at the April 10 Board meeting to ensure that five (5) Board members will be available to attend.

Committee Chair Newman-Bale exited the meeting at 9:35 a.m. Trustee Humphreys filled in as Committee Chair.

e. Review of April 10, 2023 Board of Education Meeting Agenda

The Committee reviewed the April 10 Board Meeting agenda with administration.

f. Safer Kids, Safer Schools Scheduling

Dr. VanWagoner asked the Committee for direction on when they would like the Safer Kids, Safer Schools group to present their findings to the full Board. The Committee requested that the group present at the May 8 Board meeting.

4. INFORMATIONAL ITEMS

a. Human Resources

i. Staffing Update

Ms. Taylor informed the Committee that to date they have been informed of 11 retirements for this year. She reviewed the current status for the two (2) principal postings at Eastern Elementary and TCAPS Montessori.

b. Communications Update

i. TCAPS Advertising

The Committee watched a commercial for TCAPS upcoming advertising campaign that will run through the end of May.

ii. Summer Outreach Update

Executive Director of Marketing and Communication, Ginger Smith, shared the plans for the expansion of the Student Support Network through the summer: June 21-August 31 (excluding the week of July 4th). The expansion of the program is possible thanks to the funding and donations received from the Grand Traverse Band of Ottawa and Chippewa Indians 2% distribution and Father Fred Foundation.

5. OTHER ITEMS

No other items were discussed.

6. ADJOURNMENT

This meeting adjourned at 9:57 am

Respectfully Submitted By,

Stacey Hozak

Stacey Hozak

Acting Board Recording Secretary

Next Board Executive Committee Meeting

Thursday, April 27, 2023, at 9:00 a.m.

Tompkins Boardman Administration Building (Conference Room C)

412 Webster Street, Traverse City, MI 49686

Executive Committee Members:

***Scott Newman-Bale (Chair), Flournoy Humphreys, Rotating Board Member,
Dr. John VanWagoner, Coni Taylor, and Ginger Smith***