

*Approved on April 24, 2023*

**PRESENT:** Holly Bird (Alternate), Flournoy Humphreys, Beth Pack, Dr. John VanWagoner, Kristin Perkowski, Heidi Maltby-Skodack, Kirsten Jones-Morgan, and Tiffany Pomaville

**ABSENT:** Moon Mohr (Chair)

**1. CALL TO ORDER AT 4:00 PM**

Trustee Humphreys called the meeting to order at 4:00 p.m.

**2. PUBLIC COMMENT**

Trustee Humphreys offered time for public comment and no request was made.

**3. PROCEDURAL ITEMS**

**a. Draft Committee Meeting Minutes from February 27, 2023**

The Committee discussed the Meeting Minutes from February 27, 2023. Minutes are to remain as posted with no changes.

**b. Field Trip Requests**

The Committee reviewed the below field trip requests and agreed to move them forward to the full Board of Education for approval at the April 10, 2023 meeting.

- i. TCAPS Robotics team(s) to 2023 FIRST Championship in Houston, Texas, April 19-22, 2023
- ii. Traverse City Central High School students (4) to International Affairs Forum's Academic WorldQuest Competition in Washington, D.C., April 27-30, 2023
- iii. Traverse City West & Central High Schools (12-15 students) to 2023 French National Honor Society Trip - Northern Spain, Brittany area, and Paris along with Antibes in the South of France, August 24-September 6, 2023

**c. TCAPS Course Catalog Updates**

Heidi Maltby-Skodack, Executive Director of School Improvement and Innovative Programs, informed the Committee that there are no updates to the TCAPS Course Catalog for consideration.

**4. INFORMATIONAL ITEMS**

**a. Strategic Plan Updates**

Kristin Perkowski, Associate Superintendent of Curriculum & Instruction, presented updates on the Strategic Plan to the Committee. Kristin covered the progress being made with the following District teams:

**Behavior & Emotional Support Team**  
**Culture & Climate Team**  
**Curriculum Leaders Team**  
**Health & Well-Being Team**  
**Instructional Coaching Team**

**Multi-Tiered System of Supports Team**  
**Professional Learning Team**  
**Special Education Team**  
**504 Advisory Team**  
**Technology Curriculum Integration Team**

**b. Portrait of a Graduate**

Heidi Maltby-Skodack, Executive Director of School Improvement and Innovative Programs, presented the Committee with the TCAPS COMPASS Portrait of a Graduate. This presentation also included the “I Can” statements for the Portrait of a Graduate. Heidi presented the nine learning competency targets:

**Problem Solver  
Strong Character  
Resilient  
Collaborator**

**Critical Thinker & Creative Thinker  
Continuous Learner  
Ethical & Global Citizen  
Effective Communicator  
Adaptable**

The Portrait of a Graduate will be moved forward to the full Board of Education for formal adoption at the April 10, 2023 regular scheduled meeting.

**c. Elementary & Secondary Student/Parent Handbooks - Revision Timelines**

Kirsten Jones-Morgan, Executive Director of Student Achievement, presented revision timelines for Student/Parent Handbooks. The elementary and secondary handbooks are currently being reviewed by all stakeholders. These proposed handbooks will be brought forward to the full Board of Education for approval at the August 14, 2023 Board meeting.

**d. Celebrations & Successes**

The Curriculum & Instruction team presented Celebrations & Successes around the District. Staff shared with the Committee recent literacy learning visits to Eastern Elementary and Long Lake Elementary and the FIRST robotics competition.

**5. OTHER ITEMS**

Committee members discussed the date change of the next Board Curriculum Committee meeting. The next meeting will be held on Monday, April 24, 2023.

**6. ADJOURNMENT**

This meeting adjourned at 4:56 p.m.

Respectfully Submitted By,

*Megan Feiss*

Megan Feiss  
Board Recording Secretary

**Next Board Curriculum Committee Meeting**

**Monday, April 24, 2023 at 4:00 p.m.**

**Tompkins Boardman Administration Building (Conference Room C )  
412 Webster Street, Traverse City, MI 49686**

***Curriculum Committee Members:***

***Erica Moon Mohr (Chair), Flourney Humphreys, Beth Pack,  
Dr. John VanWagoner, Kristin Perkowski, Heidi Maltby-Skodack,  
Kirsten Jones-Morgan, and Tiffany Pomaville***