

MINUTES - Traverse City Area Public Schools

Regular Meeting of the Board of Education

Monday, November 14, 2022 at 6:00 PM

Tompkins Boardman Administration Center, Conference Room C – 2nd Floor
412 Webster Street, Traverse City, MI 49686



Approved on December 12, 2022

A meeting of the Board of Education of the Traverse City Area Public Schools, Counties of Grand Traverse, Leelanau and Benzie, Michigan, was held at the Tompkins Boardman Administration Center, 412 Webster Street, Traverse City, Michigan, on Monday, November 14, 2022. President Newman-Bale called the meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr, Newman-Bale, Raymond
BOARD MEMBERS ABSENT: None
ADMINISTRATORS PRESENT: Perkowski, Pomaville, Maltby-Skodack, Smith, Thomas-Hill, VanWagoner
ADMINISTRATORS ABSENT: Taylor

President Newman-Bale welcomed those in attendance.

PLEDGE OF ALLEGIANCE

Ms. Melvin's 2nd grade classroom from Long Lake Elementary School led those in attendance in the Pledge of Allegiance.

REVIEW/APPROVAL OF AGENDA

The Board reviewed the agenda and President Newman-Bale entertained a motion for approval.

MOVED BY MOON MOHR, SUPPORTED BY HUMPHREYS to approve the agenda as presented.

The following vote was held:

YES: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr, Newman-Bale, Raymond

NO: None

MOTION CARRIED 7-0

RECOGNITION

TCAPS Student Support Network (SSN)

Dr. VanWagoner recognized the TCAPS Student Support Network (SSN) for going above and beyond to help students in need. Katie Kubesh, TCAPS Student Support Network (SSN) Coordinator, provided information to the Board. Some highlights include:

- 2.3% of TCAPS students are eligible for McKinney-Vento Homeless Assistance Act Services
- 254 TCAPS students are lacking a fixed, regular and adequate nighttime residence
- 40% of TCAPS families are eligible for free and reduced meals

The full presentation can be viewed on the Board's page of the district website.

PUBLIC COMMENT #1 (Orange Card)

Molly Stanifer - Secure Storage Resolution

Kira Walkup - Secure Firearm Storage Resolution

Sue Waechter – Resolution of Diversity, Equity, etc.

Natalie Sivek – Admin. Bldg. Proposals

Bill Wiesner – Even some LGBT activists are disturbed by the devastating impact transgender mania has on children.

SUPERINTENDENT'S REPORT

District Highlights

Dr. VanWagoner congratulated the following leaders in TCAPS for being recognized as Influential Women of Northern Michigan: Board Vice President Flournoy Humphreys, Central High School Lead Principal Jessie Houghton, TCAPS Music Director Wendee Wolf-Schlarf, and Traverse Heights Head Start Lead Teacher Jennifer Rubinas.

Dr. VanWagoner shared that, on Veterans Day, the district recognized and celebrated members of the TCAPS staff who have served our country with military service. Each of these individuals were presented a certificate recognizing their service to our country. Throughout the district there are staff members who are Veterans of every branch of the military with a combined 155 years of service. Secretary Ballenger read the names, branch, and years of service for each staff member that served in the military.

Tenure Contracts

Sarah Schopieray successfully completed probation with Traverse City Area Public Schools and is now eligible for tenure, effective for the 2022/23 school year.

Legislative Update

Dr. VanWagoner shared that he has reached out to newly elected officials to begin discussions on the education needs in TCAPS and northern Michigan. He stated that Lamme Duck is expected to be short with very little happening as the party transitions.

2021-2022 Assessment Data (MSTEP, SAT, PSAT, AP, NWEA fall) Review

Heidi Maltby-Skodack, Executive Director of School Improvement and Innovative Programs, presented the 2021/22 student assessment data. TCAPS students performed well above state averages.

Audit of Financial Report

Associate Superintendent Thomas-Hill introduced Dave Nielsen, CPA, Principal from Maner Costerisan. Mr. Nielson gave an overview of the audit and the audit process. Some highlights included:

- TCAPS earned a clean opinion, unmodified, the best opinion the district can receive and consistent with what the district has received in the past.
- The district takes the audit very seriously and goes above and beyond by completing the Annual Comprehensive Financial Report; receiving the Certificate of Excellence from the Association of School Business Officials (ASBO) for the 17th consecutive year.
- TCAPS is the 18th largest district in Michigan in terms of student population, out of 821 districts in the state. TCAPS is one of the lowest funded districts, only receiving the minimum foundation allowance. In addition:
 - Total General Fund Revenue – TCAPS ranks 575
 - Average Teacher Salary – TCAPS ranks 106
 - General Administration Expenses– TCAPS ranks 799These are indicators that more funds are being spent in the classroom than anywhere else.
- TCAPS continues to see an increase in taxable values, which helps maintain the 3.1 millage rate and continue to pay bonds off in a short time frame.

The full presentation can be viewed on the Board's page of the district website.

Policy 0171.3

Dr. VanWagoner provided further clarification to the Board regarding language in Board Policy 0171.3 – Secretary, which will be reviewed further as a Discussion Item.

BOARD COMMITTEE REPORTS / DISCUSSION

Board members provided a brief summary of meetings held, and discuss miscellaneous topics.

Board Curriculum Committee (October 31) → Report out by Moon Mohr

Board Finance and Operations Committee (November 2) → Report out by Raymond

Board Executive Committee (November 3) → Report out by Newman-Bale

Board Office Hours 6:00pm – 7:00pm:

- October 27, 2022 – Report out by Ballenger
- November 17, 2022 – Attending: Humphreys

MASB Annual Leadership Conference Report

Secretary Ballenger gave the Board a summary of her attendance at the MASB Annual Leadership Conference.

CONSENT

The purpose of the consent calendar is to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

a. **Personnel Recommendations**

The Board considered the following Personnel Recommendations.

NEW HIRES (Acknowledgement):

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kateri Walter	Elementary Education Teacher Cherry Knoll Elementary 1.0 FTE	January 23, 2023

RESIGNATION (Acknowledgement):

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Jeremy Rintala	Social Studies Teacher West Senior High School 1.0 FTE	October 10, 2022

RETIREMENT (Acknowledgement):

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Kim Dorgan	Elementary Education Teacher Cherry Knoll Elementary 1.0 FTE	February 1, 2023

b. **Field Trip/Conferences**

The Board considered the following:

- East Middle School 8th Grade students to Washington, D.C.; May 1 or 2 – May 4 or 5, 2023.
- West Senior High School ELA students to Italy; March 23 – April 3, 2024.
- West Senior High and Central High School students to Spain; June 12 – July 3, 2024.

c. **Bids, Purchases and/or Services**

The Board considered the following:

Capital Projects

- Additional Contingency - TCAPS Montessori
 - An additional \$100,000 is being requested in the event it is needed during the last few months of construction. This project is funded from Capital Bond Funds.

d. **Minutes**

The Board considered Closed Session and Regular Meeting minutes from October 10, 2022.

MOVED BY RAYMOND, SUPPORTED BY BALLENGER that the Board of Education approve the Consent Calendar as presented and without discussion.

The following vote was held:

Yes: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr, Newman-Bale, Raymond
No: None

MOTION CARRIED 7-0

DISCUSSION

a. **Approval of Special Education Parent Advisory Council (SEPAC) Representative**

The Board approved Dana Tuller and Brandon Shaw as new members of the Special Education Parent Advisory Council (SEPAC).

MOVED BY KELLY, SUPPORTED BY HUMPHREYS that the Board of Education approve Dana Tuller and Brandon Shaw as TCAPS representatives on the Special Education Parent Advisory Council.

The following Roll Call vote was held:

Yes: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr, Newman-Bale, Raymond
No: None

MOTION CARRIED 7-0

b. **Board Policy**

The Board considered the following:

- Policy 0171.3 – Secretary (REVISED)
Dr. VanWagoner recommended revisions to language in Policy 0171.3. Board members recommended additional revisions, include language that the secretary may delegate election duties and preparations of the annual report to administrative staff and to delete Item E. related to drawing and signing orders upon the District Treasurer.

MOVED BY RAYMOND, SUPPORTED BY HUMPHREYS that the Board of Education adopt the revised Policy 0171.3- Secretary as discussed.

The following Roll Call vote was held:

Yes: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr, Newman-Bale, Raymond
No: None

MOTION CARRIED 7-0

c. **Bertha Vos – Request for Proposal (RFP)**

Board Members discussed with Administration the RFP received from Acme Township for 3723 Shore Road. The Board discussed accepting the RFP and gave consensus for Dr. VanWagoner to discuss payment options that were outlined in the RFP.

MOVED BY RAYMOND, SUPPORTED BY BALLENGER that the Board of Education authorize the Superintendent or designee to enter into purchase negotiations with Acme Township for the sale of Bertha Vos.

The following Roll Call vote was held:

Yes: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr, Newman-Bale, Raymond
No: None

MOTION CARRIED 7-0

d. **TCAPS Administration Building – Request for Proposal (RFP)**

The Board discussed two proposals that were received in response to the RFP for the property at 412 Webster Street. Board members agreed to allow administration to ask questions about units that will be provided to TCAPS and talk to a commercial real estate agent about listing the property. Board members expressed a desire to retain historical significance.

Board Members discussed with administration the priority of moving the print shop to Sabin. They also had discussion regarding the relocation of administrative staff.

Board members and administration agreed to leave the RFP active and extend the current deadline. This item will continue to be reviewed in 2023.

MOVED BY HUMPHREYS, SUPPORTED BY KELLY that the Board of Education decline both proposals for the Boardman building at 412 Webster Street.

The following Roll Call vote was held:

Yes: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr, Newman-Bale, Raymond
No: None

MOTION CARRIED 7-0

e. **BE SMART Resolution**

The Board discussed a resolution proclaiming support of gun safety and safe gun storage. Secretary Ballenger read the resolution aloud.

MOVED BY MOON MOHR, SUPPORTED BY KELLY that the Board of Education approve the resolution for gun safety and safe gun storage as presented.

The following Roll Call vote was held:

Yes: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr, Newman-Bale, Raymond

No: None

MOTION CARRIED 7-0

f. **School Safety Update**

Administration provided the Board with a school safety update. TCAPS continues its safety drills, attendance at safety webinars, and reviews of safety processes. The next step is to enter into Closed Session to receive a report out from Secure Education Consultants on their recent assessment of the district's safety and security. The Board will be provided a report before Closed Session for review.

A grant will be submitted for a School Resource Officer (SRO) at all five secondary buildings. Discussion is ongoing regarding having an SRO at each of the secondary buildings.

PUBLIC COMMENT #2 (Green Card)

Gary Schilkey – Selling building

Jay Berger - BESmart

BOARD PRESIDENT CLOSING REMARKS

President Newman-Bale requested that any feedback be sent to Dr. VanWagoner regarding the Memorial Policy.

President Newman-Bale also offered his appreciation for the discussion on the sale of properties.

He also welcomed new Board members, Beth Pack and Holly Bird and notes that the December meeting will be the last meeting for Member Anderson and Member Kelly.

ADJOURNMENT

MOVED BY RAYMOND, SUPPORTED BY Ballenger to adjourn the meeting at 9:02 p.m.

The following vote was held:

Yes: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr, Newman-Bale, Raymond

No: None

MOTION CARRIED 7-0

Respectfully submitted,



Board Recording Secretary

Next Board Meeting

Monday, December 12, 2022 (6:00 p.m.)

Tompkins Boardman Administration Building – Conf. Room C, 2nd Floor

412 Webster Street, Traverse City, MI 49686

BOARD MEMBERS:

**Matt R. Anderson, Josey Ballenger, V. Flournoy Humphreys, M. Sue Kelly, Erica Moon Mohr,
Scott Newman-Bale and Andrew R. Raymond**