

## Minutes - Traverse City Area Public Schools

### Board Curriculum Committee Meeting

August 30, 2022 @ 4:00 PM

Tompkins Boardman Administration Center, Conference Room C – 2<sup>nd</sup> Floor  
412 Webster Street, Traverse City, MI 49686



## APPROVED September 26, 2022

**PRESENT:** Erica Moon Mohr, Josey Ballenger, John VanWagoner, Kristin Perkowski, Heidi Maltby-Skodack, Kirsten Jones-Morgan, Tiffany Pomaville, Joe Esper, Jessie Houghton

**ABSENT:** Sue Kelly

**The meeting was called to order at 4:00 p.m.**

Committee Chairperson Erica Moon Mohr welcomed everyone and attendees introduced themselves.

**PUBLIC COMMENT: None offered**

### **PROCEDURAL ITEMS**

1. Draft Committee Meeting Minutes (July 25, 2022)

The Committee was asked if there were any changes to the July 25, 2022, Board Curriculum Committee (BCUR) meeting minutes. Heidi Maltby-Skodack's title under item #2 will be corrected to add the word Programs after Innovative.

**Recommend July 25, 2022, BCUR draft meeting minutes be re-posted as approved and amended.**

2. Introduction of Kristin Perkowski, Associate Superintendent of Curriculum and Instruction—*J. VanWagoner*  
Dr. VanWagoner introduced Kristin Perkowski to the committee.
3. TCAPS District Course Catalog Updates—*H. Maltby-Skodack*  
The 2022-23 TCAPS District Course Catalog has been revised to reflect the removal of UpNorth Virtual LIVE due to low enrollment (eight students). UpNorth Virtual On Demand will remain available.

**The Committee supported the recommendation to move the revised 2022-23 TCAPS District Course Catalog to the Consent Calendar at the September 19, 2022, Board of Education meeting for approval.**

### **INFORMATIONAL ITEMS**

1. Unified Pass System—*J. Esper & J. Houghton*

West Senior High School Principal Joe Esper and Central High School Principal Jessie Houghton provided an overview of the Unified Pass System that the high schools piloted in 2021-22. The high schools currently write hundreds of hand-written, paper passes resulting in disruptions to learning. Putting the Unified Pass System in place maximizes learning time, increases safety and security for students, protects student privacy and dignity, and increases accessibility to student supports. The Unified Pass System is not a GPS tracker, and it offers students the ability to request passes through an app ahead of time for appointments, student services, and office visits, to name a few. There is no limit to the number of passes a student can request.

2. Alignment of District Priorities—*K. Jones-Morgan/H. Maltby-Skodack*

The district is undergoing building level work rebranding to coincide with the district's new strategic plan. There will be a Multi-Tiered System of Support (MTSS) committee structure at each building to ensure components are happening across the district at the building level, and K-8 Coaches have been identified for every building to support the work of district priorities. The middle schools are examining what it means to be in a pre Advanced Placement (AP) course and how we're working with students who want a more challenging or rigorous curriculum. This is a brainstorming for a pilot that could be introduced as soon as the 2023-24 school year. Associate Superintendent Perkowski will contact College Board to discuss collaborating on this concept; then the district will convene administrators to discuss next steps, get teachers involved, and start mapping out the work. This work fully aligns with Michigan Integrated Continuous Improvement Plan (MICIP) and the district's strategic plan, COMPASS - Crucial Objectives and Metrics to Plan for Actionable Student Success.

3. Scope and Sequence Curriculum (LIVE)—*H. Maltby-Skodack*

The scope and sequence curriculum is expected to go live on September 15. This will be a living document with links to state standards and is powerful information for students and families. It is also a great tool for new teachers coming into the district as they learn about the units they will be teaching. The Board will have the link in advance of it going live to be able to review the information. Administration will work with principals to get this information out to parents.

4. Celebrations & Success—*T. Pomaville/K. Perkowski*

This summer, district administration has onboarded 31 new certified staff members, conducted a new principal orientation, an orientation for new Traverse City Education Association (TCEA) employees, and held a virtual meeting with all principals, in addition to district-provided professional development for certified staff on August 29 and 30. The district is working hard to provide educators with the professional development they deserve to help take the district to the next level. Administration will push out a staff feedback Google form soon. The verbal comments thus far have been positive.

**Meeting Adjourned at 5:04 p.m.**

Minutes respectfully submitted by Board Curriculum Committee Recording Secretary: *Kelly L. Walter*

**Next Board Curriculum Committee Meeting**

**Monday, September 26, 2022 (4:00 p.m.)**

**Tompkins Boardman Administration Building – Conf. Room C, 2<sup>nd</sup> Floor  
412 Webster Street, Traverse City, MI 49686**

**COMMITTEE MEMBERS:**

***Erica Moon Mohr (Chair), Sue Kelly, Josey Ballenger, Flournoy Humphreys (alternate),  
John VanWagoner II (Superintendent), Kristin Perkowski, Heidi Maltby-Skodack,  
Kirsten Jones-Morgan, Tiffany Pomaville***