

Minutes - Traverse City Area Public Schools

Board Curriculum Committee Meeting

July 25, 2022 @ 4:00 PM

Tompkins Boardman Administration Center, Conference Room C – 2nd Floor
412 Webster Street, Traverse City, MI 49686



APPROVED Amended Minutes (August 30, 2022)

PRESENT: Erica Moon Mohr, Sue Kelly, Josey Ballenger, John VanWagoner, Heidi Maltby-Skodack, Kirsten Jones-Morgan

ABSENT: Tiffany Pomaville

The meeting was called to order at 4:00 p.m.

Committee Chairperson Erica Moon Mohr welcomed those in attendance.

PUBLIC COMMENT: None offered

PROCEDURAL ITEMS

1. Draft Committee Meeting Minutes (June 27, 2022)
The Committee was asked if there were any changes to the June 27, 2022, Board Curriculum Committee (BCUR) meeting minutes. No changes were recommended.

Recommend June 27, 2022, BCUR meeting minutes remain as posted.
2. Changes to the Curriculum and Instruction team were announced.
 - a. Heidi Maltby-Skodack, Executive Director of School Improvement and Innovative **Programs** (title change)
 - b. Kirsten Jones-Morgan, Executive Director of Student Achievement
 - c. Tiffany Pomaville, Executive Director of Special Ed
 - d. Kirstin Perkowski, Associate Superintendent of Curriculum and Instruction (starting August 1st)
3. TCAPS District Course Catalog Updates—*H. Maltby-Skodack*
 - a. The 2022-23 TCAPS District Course Catalog is now available and as curriculum delivery is adjusted throughout the year, the District Course Catalog will be updated to support it.

The Board Curriculum Committee supported the recommendation to move the 2022-23 TCAPS District Course Catalog to the Consent Calendar at the July 18, 2022, Board of Education meeting for approval.

INFORMATIONAL ITEMS

4. Curriculum Mapping & Scope and Sequence Review—*H. Maltby-Skodack*
 - a. The Curriculum Mapping & Scope and Sequence for both elementary and secondary levels will be posted on the TCAPS website for the 2022-23 school year. The document contains the pacing for each unit (by grade level) throughout the year; as well as a 1-page guide that outlines the unit and its connection to standards. Families will be able to review this living document throughout the school year to see what units are being covered and at what pace. The elementary draft was shared with the committee; both elementary and secondary units will be posted prior to the start of the school year.

5. Assessment Plan & Review–*H. Maltby-Skodack*
 - a. The TCAPS Assessments and Recommended Usage chart provides a calendar overview of the assessments, by grade level, offered throughout the year, as well as a guide for staff to determine what important data should be reviewed each month.
6. Summer School–*K. Jones-Morgan*
 - a. Elementary: There are 205 elementary students enrolled in the Summer Academy program. Students attend in two different cohorts (Monday/Wednesday or Tuesday/Thursday). Breakfast, lunch, and transportation to Traverse Heights Elementary (location of the program) are provided. In an effort to decrease “summer slide” the summer academy curriculum focuses on both reading and math intervention, along with experiential learning. Each week, a different theme is presented, which correlates to the experiential learning and field trips.
 - b. Secondary: There are 269 students enrolled in summer courses at the secondary level. Students enrolled in this program are working on credit recovery and new coursework.
 - c. The curriculum department is currently working with Michigan Virtual to offer courses, which can be directly uploaded to Brightspace. This will offer the content and platform for teachers to provide a flexible opportunity for students to take self-paced courses.
7. Marking Period Switch to Semester at Middle School–*J. VanWagoner*
 - a. The option to change the Middle School 9-week quarter report card/marking periods to semesters is currently being explored. This change would allow better alignment between middle and high school course opportunities. One challenge to this change would be working with students who may fall behind at the 9-week mark and creating solutions to help them recover and/or earn credit before the end of the semester.
8. Celebrations & Success- The TCAPS Reads program has distributed over 3,700 books to K-12 students this summer. More will be distributed at upcoming enrollment events, school offices, and community outreach opportunities.

Meeting Adjourned at 5:04 p.m.

Minutes respectfully submitted by Board Curriculum Committee Recording Secretary: *Katie Kubesh*

Next Board Curriculum Committee Meeting

Monday, August 30, 2022 (4:00 p.m.)

**Tompkins Boardman Administration Building – Conf. Room C, 2nd Floor
412 Webster Street, Traverse City, MI 49686**

COMMITTEE MEMBERS:

<p><i>Erica Moon Mohr (Chair), Sue Kelly, Josey Ballenger, Flourney Humphreys (alternate), John VanWagoner II, Heidi Maltby-Skodack, Kirsten Jones-Morgan, Tiffany Pommaville</i></p>
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