

MEETING MINUTES

Regular Meeting of the Board of Education

Monday, February 13, 2023 at 6:00 PM

Tompkins Boardman Administration Center, Conference Room C – 2nd Floor
412 Webster Street, Traverse City, MI 49686



Approved on March 13, 2023

A meeting of the Board of Education of the Traverse City Area Public Schools, Counties of Grand Traverse, Leelanau, and Benzie, Michigan, was held at the Tompkins Boardman Administration Center, 412 Webster Street, Traverse City, Michigan, on Monday, February 13, 2023.

BOARD MEMBERS PRESENT: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

BOARD MEMBERS ABSENT: None

ADMINISTRATORS PRESENT: Perkowski, Maltby-Skodack, Smith, Taylor, Thomas-Hill, and VanWagoner

ADMINISTRATORS ABSENT: None

President Newman-Bale welcomed those in attendance and called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Ms. McManus's 2nd-grade class from Willow Hill Elementary School led those in attendance in the Pledge of Allegiance.

REVIEW/APPROVAL OF AGENDA

The Board reviewed the agenda and President Newman-Bale entertained a motion for approval.

Approval of Agenda as presented

Moved by: Raymond

Seconded by: Humphreys

The following vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

Nay: N/A

MOTION CARRIED 7-0

PUBLIC COMMENT #1

President Newman-Bale opened the meeting up for public comment and the following addressed the Board:

- Gayl Lanphear
- Scot Richards
- Bill Wiesner – TC old town playhouse misleads any TCAPS students attending with "The Laramie Project"

SUPERINTENDENT'S REPORT

Board Recognition

Superintendent, Dr. VanWagoner, extended appreciation to the TCAPS Music Department. Dr. VanWagoner recognized staff and students for being selected to perform as part of the All-State Band, Orchestra Ensembles, and the 6-7-8-9 Honors Choir during the Michigan Music Conference. The Michigan Music Conference was held at the DeVos Performance Hall in Grand Rapids from January 19 through 21.

Dr. VanWagoner extended recognition to Erich Wangeman, Traverse City West Senior High School choral director, who conducted the Michigan School Vocal Music Association (MSVMA) TTBB Honors Choirs on January 21. He was selected by his MSVMA peers to lead the 2023 TTBB Honors Choir.

Wendee Wolf-Scharf was also recognized by Dr. VanWagoner as one of the reasons TCAPS continues to have the most comprehensive and highly respected K-12 Music Curriculum in the state of Michigan. The Michigan Music Conference, the largest and most comprehensive in-service convention for music educators in the Midwest, has had Wendee as a common leader on its operating board since its inception eighteen years ago.

District Highlights

Transportation Update:

Dr. VanWagoner provided an update on transportation services. Reporting that three drivers have recently been hired and that the district isn't aware of any students not making it to or from school because of the route reductions. Administration has extended the current route reduction until spring break.

Enrollment:

Kindergarten, Junior Kindergarten, and Preschool enrollment open on February 16. Information nights run February 8-15 for all locations. To learn more members of the community can visit www.tcaps.net/enroll.

Sports:

Dr. VanWagoner presented district sports highlights.

Legislative Update:

Administration has reviewed the newly released School Aid Budget. A tutoring program was added to the budget for the summer and administration will continue to review what that entails. Dr. VanWagoner announced that the district received funding for one School Resource Officer (SRO). The funding for the SRO will begin next school year. Administration will continue to work with local legislators to advocate for additional funding. Dr. VanWagoner stated that it is still early in the budgeting process and he will continue to bring updates to the Board.

Goal Progress Report:

Public Act 48 of 2021, Section 98b requires school districts to present to the Board the accomplishments of established goals for the 2022/2023 school year. Heidi Maltby-Skodack, Director of School Improvement /STEM/CTE, explained the expectation is to track and monitor student growth and achievement from the beginning of the year to the end of the year. Heidi presented the Board with an overview of standardized test data.

BOARD COMMITTEE REPORTS / DISCUSSION

Board members provided a summary of meetings held.

Board Curriculum Committee (January 30) → Report out given by Trustee Moon Mohr

Board Finance and Operations Committee (February 4) → Report out given by Treasurer Raymond

Board Executive Committee (February 2) → Report out given by President Newman-Bale

Board Office Hours 6:00 p.m. – 7:00 p.m.:

- January 26 – Report out given by Trustee Bird
- February 23 – Attending: Trustee Ballenger

MASB Labor Relations Workshop → Report out given by Trustee Bird

CONSENT

The purpose of the consent calendar was to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for a full discussion. Such requests would be automatically respected.

a. **Personnel Recommendations**

The Board approved the following Personnel Recommendations:

LEAVE OF ABSENCE (Acknowledgement):

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Eric Ranke	Spanish Teacher West Senior High School (1.0 FTE)	August 30, 2023

RESIGNATION (Acknowledgement):

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Lisbeth Bank	Special Education Teacher Silver Lake Elementary (1.0 FTE)	February 27, 2023
Emily Fетters	Elementary Principal <i>(One-year unpaid leave of absence)</i> Courtade Elementary School (1.0 FTE)	June 30, 2023

NEW HIRE (Acknowledgement):

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>
Emily Fетters	Elementary Teaching Position <i>Site(s) and FTE to be determined</i>	August 30, 2023

b. **2023 Notice of Board Committee Meeting Dates**

The Board approved updates to the 2023 Committee Meeting dates.

c. **District Course Catalog with Amendments**

The Board approved the District Course Catalog with amendments.

d. **Board Policy**

The Board approved the following revised policies:

- Policy 6700 - Fair Labor Standards Act (FLSA) (REVISED)
- Policy 9150 - School Visitors (REVISED)

e. **Bids, Services, and/or Purchases**

The Board approved the following:

- Facilities:
 - Playground Equipment
 - Purchase of new playground equipment from Sinclair Recreation, LLC. for a total amount not to exceed \$558,700 which includes a 10% contingency; funded from the Community Service Fund - Child Care Program.
- Technology:
 - Fiber Project
 - Approval of the contract with CCI Systems, Inc. for a total not to exceed \$891,630.76 which includes a 10% contingency; funded from E-Rate Discounts and Capital Bond Funds - Technology Allocation.
- Capital Projects:
 - Cherry Knoll and Long Lake Digital Clock Upgrades
 - Approval of the contract with TopLine Electric LLC. for a total of \$42,900 which includes a 10% contingency; funded from Capital Bond Funds.

f. **Minutes**

The Board considered the Closed Session and Organizational meeting minutes from January 9, 2023.

Approval of Consent Calendar as presented and without discussion.

Moved by: Ballenger

Seconded by: Humphreys

The following vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

Nay: N/A

MOTION CARRIED 7-0

DISCUSSION

a. School Safety Update

Dr. VanWagoner presented the Board with a school safety update. TCAPS received confirmation that they have been awarded one School Resource Officer (SRO). This is a 50% match for three years. Administration will discuss with local law enforcement to determine what best fits the needs of the district when determining placement for the SRO. The funding for this SRO will begin next school year.

Dr. VanWagoner and Patrick McManus, Safety & Security Coordinator, are holding voluntary meetings with each school to review the recent school safety assessment done by Secure Education Consultants (SEC).

Patrick continues to work with local emergency management to review and practice safety plans. TCAPS also continues to work with local law enforcement to further improve school safety.

b. Board Policy (First Reading)

The Board discussed and reviewed the first reading of the new Board Policy 7251 – Memorials.

c. Amendment to the 2022/2023 General Fund Budgets and Special Revenue Funds (Food Services program, Student/School activities fund, Community Services)

The Board reviewed and approved the proposed first amendment to the 2022-2023 General Fund Budget and Special Revenue Fund Budget (Food Services Program, Student/School Activities Fund, and Community Services).

Approval of the Amendment to the 2022/2023 General Fund Budgets and Special Revenue Funds (Food Services program, Student/School activities fund, Community Services)

Moved by: Raymond

Seconded by: Moon Mohr

The following Roll Call vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

Nay: N/A

MOTION CARRIED 7-0

d. MASB Board of Directors 2023 Election Ballot

The Board discussed the MASB Region 2 Board of Directors candidates and approved their ballot vote for Nicolette Brown.

Approval of vote for Region 2 candidate Nicolette Brown.

Moved by: Ballenger

Seconded by: Bird

The following Roll Call vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

Nay: N/A

MOTION CARRIED 7-0

PUBLIC COMMENT #2

President Newman-Bale opened the meeting up for public comment and the following addressed the Board:

- Mike Groleau

CLOSED SESSION

The Board went into Closed Session to consider a Student Petition for Reinstatement as allowed by the Open Meetings Act, P.A. 267 of 1976, Sections 8(b) and 8(h). This Closed Session was requested by the parent of the student.

Approval to go into Closed Session to consider a Student Petition for Reinstatement as allowed by the Open Meetings Act, P.A. 267 of 1976, Sections 8(b) and 8(h). This Closed session was requested by the parent of the student.

Moved by: Moon Mohr

Seconded by: Ballenger

The following Roll Call vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

Nay: N/A

MOTION CARRIED 7-0

The Board entered into Closed Session at 7:20 p.m.

The Board returned to Open Session at 8:05 p.m.

DISCUSSION

a. Student Reinstatement

The Board discussed the reinstatement of a student to Traverse City Area Public Schools.

Approval of the Board of Education to adopt the Resolution to conditionally grant reinstatement to the student as recommended by the Reinstatement Committee, to Traverse City Area Public Schools effective February 16, 2023.

Moved by: Moon Mohr

Seconded by: Pack

The following Roll Call vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

Nay: N/A

MOTION CARRIED 7-0

BOARD PRESIDENT CLOSING REMARKS

President Newman-Bale will bring forward a presentation to the Board in March on a project of the Indoor Sports Coalition. President Newman-Bale does not represent TCAPS with the Indoor Sports Coalition, he serves as a local business partner. With the update now including TCAPS, he will inform the Board of the project and remove himself from any updates. TCAPS's long-time representative will continue to be involved with the project.

ADJOURNMENT

This meeting was adjourned at 8:07 p.m.

Motion to adjourn the meeting at 8:07 p.m.

Moved by: Raymond

Seconded by: Humphreys

The following vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

Nay: N/A

MOTION CARRIED 7-0

Respectfully Submitted By,

Megan Feiss

Megan Feiss

Board Recording Secretary

Next Board Meeting

Monday, March 13, 2023 (6:00 p.m.)

Tompkins Boardman Administration Building – Conf. Room C, 2nd Floor

412 Webster Street, Traverse City, MI 49686

BOARD MEMBERS:

**Josey Ballenger, Holly T. Bird, V. Flournoy Humphreys, Erica Moon Mohr, Beth Pack,
Scott Newman-Bale, and Andrew R. Raymond**