

MINUTES - Traverse City Area Public Schools

Board Executive Committee Meeting

Thursday, February 2, 2023 @ 9:00 a.m.

Tompkins Boardman Administration Center, Conference Room C – 2nd Floor

412 Webster Street, Traverse City, MI 49686



Approved on March 2, 2023

A subcommittee meeting of the Board of Education of the Traverse City Area Public Schools, Counties of Grand Traverse, Leelanau, and Benzie, Michigan, was held at the Tompkins Boardman Administration Center, 412 Webster Street, Traverse City, Michigan, on Thursday, February 2, 2023.

Committee Chair Scott Newman-Bale called the meeting to order at 9:01 a.m.

PRESENT: Scott Newman-Bale, Flournoy Humphreys, Holly T. Bird, Dr. John VanWagoner, Ginger Smith, and Erika Lahti (filling in for Coni Taylor).

ABSENT: Coni Taylor

Committee Chair Scott Newman-Bale welcomed those in attendance.

PUBLIC COMMENT

Chair Newman-Bale began the meeting with public comment, and none was requested.

PROCEDURAL ITEMS

1. Executive Committee Meeting Minutes (January 5, 2023)

The Committee was asked if it had any changes to the draft minutes from January 5, 2023, Board Executive Committee meeting. No changes to the minutes were recommended. Minutes are to remain as posted.

2. Review of Board Policy

Superintendent Dr. John VanWagoner reviewed the following Board Policies:

- a. Policy 6700 - Fair Labor Standards Act (FLSA) (REVISED)
This is an update to a current policy. This is a legal update pertaining to FLSA that was recommended by Neola.
Recommended, with revisions, that the revised Policy 6700 be placed on the February 13, 2023 Board agenda under Consent.
- b. Policy 9150 - School Visitors (REVISED)
This is an update to a current policy. Changes to the policy must be enacted to remain compliant with Michigan Law.
Recommended that the revised Policy 9150 be placed on the February 13, 2023 Board agenda under Consent.
- c. Policy 7251 - Memorials (NEW)
This is a new proposed policy. This policy is being recommended to ensure that memorial tributes are handled consistently across the district and to ensure that we have the ability and resources to appropriately maintain memorials approved by the district. This policy was introduced previously at the November 2, 2022 Board Executive Committee meeting, but several Board members asked for additional discussion on some of the provisions.
Recommended that the new Policy 7251 be placed on the February 13, 2023 Board agenda under Discussion/First Reading.

3. Review February 2023 Agenda

Superintendent VanWagoner reviewed the draft agenda for the Regular Board Meeting scheduled for

February 13, 2023.

The agenda will be posted with the recommended changes and additions.

INFORMATIONAL ITEMS

1. Human Resources Update

Director of Human Resources, Erika Lahti, provided the following updates:

- a. Staffing Update - The Human Resources Department has been notified of one additional retirement since the last Board Executive Committee meeting, updating the total for the 2022/23 school year to four total for the District (two TCEA retirements). The Human Resources Department has been working with the Communications Department to increase recruitment efforts for bus drivers. Since the last Board Executive Committee meeting, three bus drivers have been hired - one is a rehire who currently holds a CDL.

2. Communications Update

There were no communication updates this month. If Board members have any questions they may contact the Communications Department.

The meeting Adjourned at 9:29 a.m.

Minutes respectfully submitted by Committee Recording Secretary: *Kendal Glaze*

Next Board Executive Committee Meeting

Thursday, March 2, 2023 (9:00 a.m.)

**Tompkins Boardman Administration Building – Conf. Room C, 2nd Floor
412 Webster Street, Traverse City, MI 49686**

COMMITTEE MEMBERS:

***Scott Newman-Bale (Chair), Flournoy Humphreys, Rotating Board Member,
Dr. John VanWagoner, Coni Taylor, and Ginger Smith***