

# APPROVED MINUTES - Traverse City Area Public Schools Organizational Meeting of the Board of Education

Monday, January 9, 2023 at 6:00 PM

Tompkins Boardman Administration Center, Conference Room C – 2<sup>nd</sup> Floor

412 Webster Street, Traverse City, MI 49686



*Approved on February 13, 2023*

A meeting of the Board of Education of the Traverse City Area Public Schools, Counties of Grand Traverse, Leelanau, and Benzie, Michigan, was held at the Tompkins Boardman Administration Center, 412 Webster Street, Traverse City, Michigan, on Monday, January 9, 2023.

**BOARD MEMBERS PRESENT:** Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack and Raymond

**BOARD MEMBERS ABSENT:** None

**ADMINISTRATORS PRESENT:** Perkowski, Smith, Taylor, Thomas-Hill, and VanWagoner

**ADMINISTRATORS ABSENT:** None

Superintendent Dr. VanWagoner welcomed those in attendance and called the meeting to order at 6:00 p.m.

## PLEDGE OF ALLEGIANCE

Ms. Mapes 3rd Grade class from Traverse Heights School led those in attendance in the Pledge of Allegiance.

## REVIEW/APPROVAL OF AGENDA

The Board reviewed the agenda and Dr. VanWagoner entertained a motion for approval.

**Approval of Agenda as presented**

**Moved by: Moon Mohr**

**Seconded by: Raymond**

**The following vote was held:**

**Ayes:** Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

**Nay:** None

**MOTION CARRIED 7-0**

## ELECTION OF OFFICERS

### OFFICE OF PRESIDENT:

Superintendent VanWagoner declared nominations open for the Office of President for the Board of Education.

**Approval of Trustee Newman-Bale for the Office of President for the 2023 calendar year.**

**Moved by: Raymond**

**Seconded by: Humphreys**

**The following Roll Call vote was held:**

**Ayes:** Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

**Nay:** None

**MOTION CARRIED 7-0**

No other nominations were made.

President Newman-Bale presided over the meeting from this point forward.

**OFFICE OF VICE PRESIDENT:**

President Newman-Bale declared nominations open for the Office of Vice President of the Board of Education.

**Approval of Trustee Humphreys for the Office of Vice President for the 2023 calendar year.**

**Moved by: Moon Mohr**

**Seconded by: Bird**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond**

**Nay: None**

**MOTION CARRIED 7-0**

No other nominations were made.

**OFFICE OF SECRETARY:**

President Newman-Bale declared nominations open for the Office of Secretary of the Board of Education.

**Approval of Trustee Ballenger for the Office of Secretary for the 2023 calendar year.**

**Moved by: Moon Mohr**

**Seconded by: Raymond**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond**

**Nay: None**

**MOTION CARRIED 7-0**

No other nominations were made.

**OFFICE OF TREASURER:**

President Newman-Bale declared nominations open for the Office of Treasurer of the Board of Education.

**Approval of Trustee Raymond for the Office of Treasurer for the 2023 calendar year.**

**Moved by: Ballenger**

**Seconded by: Moon Mohr**

**The following Roll Call vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond**

**Nay: None**

**MOTION CARRIED 7-0**

No other nominations were made.

**ESTABLISHMENT OF BOARD COMMITTEES & REPRESENTATIVES**

Board members discussed the different Committees, and determined who would serve on the Committees. The Chair of each Committee will be appointed at the first meeting.

The Committees were established as follows:

- Board Executive – Meets monthly (Newman-Bale, Humphreys & one board member to rotate each month)

President Newman-Bale declared nominations open for the 2023 Board Curriculum Committee.

**Motion for Trustee Bird, Humphreys, and Moon Mohr to serve on the 2023 Board Curriculum Committee.**

**Moved by: Moon Mohr  
Seconded by: Bird**

**The following Roll Call vote was held:  
Ayes: Bird, Humphreys, Moon Mohr  
Nay: Ballenger, Newman-Bale, Pack, Raymond**

**MOTION FAILED 3-4**

**Approval of Trustee Humphreys, Moon Mohr, and Pack to serve on the 2023 Board Curriculum Committee.**

**Moved by: Raymond  
Seconded by: Moon Mohr**

**The following Roll Call vote was held:  
Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond  
Nay: Bird**

**MOTION CARRIED 6-1**

- Board Curriculum – Meets monthly (Humphreys, Moon Mohr, and Pack; Alt: Bird)
- Board Finance & Operations – Meets monthly (Ballenger, Bird, and Raymond, Alt.: Moon Mohr)
- Nutrition and Wellness Committee – Meets a few times per year (Moon Mohr and Pack)
- Reinstatement Committee – Meets as required (Newman-Bale and Curriculum Committee Chair; Alt: Humphreys)
- Board Office Hours – Meets monthly (Board members rotate each month)
- Round Table – Meets monthly when school is in session (Board members rotate each month)

#### **PUBLIC COMMENT #1**

Board President Newman-Bale opened the meeting up to public comment and the following was offered:

- Scot Richards: Books
- Bill Wiesner: Kirk Cameron's religious children's book "As You Grow" is censored while TCAPS promotes LGBTQ religion books.

#### **SUPERINTENDENT'S REPORT**

##### **Board Recognition**

Superintendent, Dr. VanWagoner, extended appreciation to the Board of Education in celebration of School Board Recognition Month. Board members were presented with an appreciation gift from Students in Mr. Skodack's Sci-Ma-Tech STEM class and Titan #3767 robotics. These students designed and manufactured a coaster set, wooden holder, and candy jar with laser etching.

##### **District Highlights**

##### **Michigan Music Conference Performances**

West Senior High Wind Ensemble is performing at DeVos Place in Grand Rapids on January 20th at 3 p.m. Before that, they will be performing for the community at a "Send Off Concert" at Lars Hockstad Auditorium (Central Grade) on January 12th at 7 p.m.

### **Friends of Sci-Ma-Tech fundraiser - January 11**

"Friends of Sci-Ma-Tech" is having a La S  norita fundraiser night. Simply show the voucher, which can be found on the district website or social media pages. When eating at La S  norita and 20% of your food bill will be donated back to Friends of Sci-Ma-Tech.

### **Open Interviews**

TCAPS will be hosting open interviews at the Tompkins Boardman Administration Center, 412 Webster Street on Friday, January 13 from 8:00 a.m. to 10:00 a.m.

### **Varsity sports Central vs. West for January**

Dr. VanWagoner mentioned several upcoming varsity crosstown events.

### **Update on Policy 5530 - Use of Medications and Treatments**

Dr. VanWagoner provided a summary of the revision of Board Policy 5530. This revision is included in the Consent Calendar of the agenda.

### **Legislative Update**

Dr. VanWagoner provided an update on legislative items. Beginning in February, the Governor's office will share the upcoming budget. Once this information is shared, administration will begin working on the budgeting process.

### **BOARD COMMITTEE REPORTS / DISCUSSION**

Board members provided a summary of meetings held.

**Board Curriculum Committee (January 3)** → Cancelled

**Board Finance and Operations Committee (January 4)** → Report out given by Trustee Raymond

**Board Executive Committee (January 5)** → Report out given by Trustee Newman-Bale

### **Board Office Hours 6:00 p.m. – 7:00 p.m.:**

- December 15, 2022 – Report out given by Trustee Raymond
- January 26, 2023 – Attending: Trustee Bird

**MASB Training:** Report out given by Trustee Bird and Trustee Pack

### **CONSENT**

The purpose of the consent calendar is to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for a full discussion. Such requests will be automatically respected.

#### **a. Personnel Recommendations**

The Board considered the following Personnel Recommendations:

#### **RETIREMENTS (Acknowledgement):**

<b><u>Name</u></b>	<b><u>Assignment</u></b>	<b><u>Effective Date</u></b>
Sherlyn Hilden	Early Childhood Special Education Teacher Eastern Elementary School (1.0 FTE)	July 1, 2023

#### **b. Board Policy**

The Board approved revisions to Policy 5530: Use of Medications and Treatments.

#### **c. Field and Other District-Sponsored Trips**

Associate Superintendent of Labor Relations and Legal Services, Coni Taylor, Esq., was approved to participate in the North American Association of Education Negotiators (NAEN) Conference in Clearwater, Florida, March 12-15, 2023 for an approximate cost of \$3,100 (to be paid for with Human Resources Conference Budget funds). Associate Superintendent Taylor serves as a Board member for the national organizations and will be presenting at the national conference.

#### **d. Organizational Meeting Items**

The Board approved the following organizational items as recommended by administration:

- Designation of Depositories, Investment of Funds, and Signatures Required for School District Accounts
- Designation of Day, Time, and Place to Hold 2023 Board Meetings
- Approval of Resolution to Authorize Summer Property Tax Collection (2024)
- Designation of Legal Counsel
- Designation of the Board's Recording Secretary & Individual to Post Notice of Meetings, etc.

e. **Minutes**

The Board considered Closed and Regular meeting minutes from their meeting held on December 12, 2022.

**Approval of Consent Calendar as presented and without discussion.**

**Moved by: Humphreys**

**Seconded by: Ballenger**

**The following vote was held:**

**Ayes: Anderson, Ballenger, Humphreys, Kelly, Moon Mohr, Newman-Bale, and Raymond**

**Nay: None**

**MOTION CARRIED 7-0**

**DISCUSSION**

a. **Board of Education Standards of Practice**

The Board discussed and made revisions to the Board of Education Standards of Practice for 2023. Revisions include:

- Removing "Governance Team" from the document and replacing it with "Board of Education"
- Item 2: Change language to "Monitor the implementation of the three-year strategic plan, in compliance with Michigan Integrated Continuous Improvement Process (MICIP), as the framework to provide high quality teaching and learning."

b. **MASB 2023 Board of Directors' Call for Nominations**

MASB is now accepting nominations to serve on the Board of Directors as a representative of Region 2, which TCAPS is part of. The Board discussed the option of bringing forward a nomination and none were offered.

c. **Pre-Bond Planning Services**

In preparation for the next decade of capital bond planning, the district requested proposals for pre-bond planning services. A total of ten bids were received by the deadline of December 23, 2022. These services will include facility assessments, cost estimating, and constituent engagement to assist the Board of Education in determining the next capital bond election specifics and the informational campaign. Administration conducted three virtual interviews with the companies that provided the lowest cost for proposals that have met our specifications, GMB/OAK, Miller Davis/Diekema Hamann/Consultants, and K-12 Collaborative. Board members received a summary of proposals, optional videos submitted by several teams, and responses to interview questions with the agenda packet.

Board members discussed with administration the proposals for Facility Assessment and Bond Planning services that were received.

**Approval to award the Pre-Bond Planning Services contract to Miller Davis/Diekema Hamann + Cornwell/Gosling Czubak/Viridis with the cost not to exceed \$201,837.00.**

**Moved by: Raymond**

**Seconded by: Humphreys**

The following Roll Call vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

Nay: None

**MOTION CARRIED 7-0**

Trustee Humphreys was absent from the table from 7:21 p.m. – 7:24 p.m.

d. **Transportation Routing Review**

Administration discussed with the Board the current staffing shortages in the Transportation Department. With the current shortage, the district must consider a reduction of services or delays in pickup/drop-off times at some schools. Administration has evaluated several options. The options that will provide a reduction in the number of drivers daily do not abide by Board Policy 8600. A resolution was drafted to allow administration the ability to make changes to transportation services that do not abide by Board Policy 8600 for the remainder of the school year.

**Approval of the Resolution to allow administration the ability to make changes to transportation services that do not abide by Board Policy 8600 until June 30, 2023.**

**Moved by: Humphreys**

**Seconded by: Raymond**

The following Roll Call vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

Nay: None

**MOTION CARRIED 7-0**

**PUBLIC COMMENT #2**

Board President Newman-Bale opened the meeting up to public comment and no requests to address the Board were made.

**CLOSED SESSION - Security Planning**

The Board went into Closed Session to consider security planning to address existing threats or prevent potential threats to the safety of the students and staff, as allowed by the Open Meetings Act, P.A. 267 of 1976, Section 8(k).

**Approval to go into Closed Session to consider security planning to address existing threats or prevent potential threats to the safety of the students and staff, as allowed by the Open Meetings Act, P.A. 267 of 1976, Section 8(k).**

**Moved by: Raymond**

**Seconded by: Ballenger**

The following Roll Call vote was held:

Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond

Nay: None

**MOTION CARRIED 7-0**

**The Board entered into Closed Session at 7:53 pm.**

**The Board returned to Open Session at 9:17 pm.**

Trustee Humphreys absent from table from 9:17 p.m. – 9:18 p.m.

**DISCUSSION**

a. **Secure Education Consultant (SEC) Report**

Administration presented the Board with a community report on the safety and security assessment from Secure Education Consultants.

### **Public Feedback Regarding Safety and Security Assessment**

Board President Newman-Bale opened the meeting up to public comment regarding the safety and security assessment.

- Dee Zuidersma: Safety Recommendations
- Jay Berger: School Safety

### **BOARD PRESIDENT CLOSING REMARKS**

President Newman-Bale welcomed new members Bird and Pack.

### **ADJOURNMENT**

**Motion to adjourn the meeting at 9:29 p.m.**

**Moved by: Ballenger**

**Seconded by: Moon Mohr**

**The following vote was held:**

**Ayes: Ballenger, Bird, Humphreys, Moon Mohr, Newman-Bale, Pack, and Raymond**

**Nay: None**

**MOTION CARRIED 7-0**

Respectfully Submitted By,

*Megan Feiss*

Megan Feiss

Board Recording Secretary

### **Next Board Meeting**

***Monday, February 13, 2023 (6:00 p.m.)***

***Tompkins Boardman Administration Building – Conf. Room C, 2<sup>nd</sup> Floor***

***412 Webster Street, Traverse City, MI 49686***

### **BOARD MEMBERS:**

**Josey Ballenger, Holly T. Bird, V. Flourney Humphreys, Erica Moon Mohr, Beth Pack,  
Scott Newman-Bale, and Andrew R. Raymond**