

AGENDA - Traverse City Area Public Schools Organizational Meeting of the Board of Education

Monday, January 9, 2023 at 6:00 PM

Tompkins Boardman Administration Center, Conference Room C – 2nd Floor
412 Webster Street, Traverse City, MI 49686



This meeting is a meeting of the Board of Education held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time set aside for public comment during the meeting as noted below.

Any person with a disability or who needs accommodation for participation in this meeting should contact Megan Feiss, Board Recording Secretary at (231) 933-1726 (or feissme@tcaps.net) at least three (3) business days in advance of the meeting to request assistance.

1. **CALL TO ORDER**

Superintendent calls the meeting to order as presiding officer prior to election of Board President.

2. **PLEDGE OF ALLEGIANCE**

3. **REVIEW/APPROVAL OF AGENDA**

The Board will welcome staff and citizens, review the agenda, consider any suggested rearrangement of items, and determine if any changes in the agenda are needed.

4. **ELECTION OF OFFICERS**

The Board shall elect a President, Vice-President, who shall be members of the Board, and a Secretary and Treasurer, who need not be members. Election of officers shall be by a majority vote of the full Board. Where no such majority exists on the first vote, a second vote shall be cast for the two (2) candidates who received the greatest number of votes.

5. **ESTABLISHMENT OF BOARD COMMITTEES & REPRESENTATIVES**

- Board Executive - Meets monthly (President, Vice President & one Board member to rotate each month)
- Board Curriculum – Meets monthly (three Board members)
- Board Finance & Operations – Meets monthly (three Board members)
- Nutrition and Wellness Committee – Meets a few times per year (one Board member)
- Reinstatement Committee – Meets as required (Board President and Curriculum Committee Chair; Alt: Board Vice President)
- Board Office Hours – Meets monthly (Board members rotate each month)
- Round Table – Meets monthly when school is in session (Board members rotate each month)

6. **PUBLIC COMMENT #1** (Orange Card)

The Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you wish to make public comment at the first opportunity, please fill out the public comment card for Public Comment #1 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in Board Policy 0167.3.

7. **SUPERINTENDENT'S REPORT**

Legislative Update
District Highlights
Board Recognition

8. **BOARD COMMITTEE REPORTS / DISCUSSION**

Board members will provide a brief summary of meetings held, and discuss miscellaneous topics.

Board Finance and Operations Committee (January 4): Report out by Member Raymond

Board Executive Committee (January 5): Report out by Member Newman-Bale

Board Office Hours

- December 15, 2022 - Report out by Member Raymond
- January 26, 2023 - Attending: TBD

MASB Training: Report out by Member Bird and Member Pack

9. **CONSENT**

The purpose of the consent calendar is to expedite business by grouping items together to be dealt with by one Board member motion without discussion. Any member of the Board may ask that any item on the consent calendar be removed and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

a. **Personnel Recommendations**

The Board will consider Personnel Recommendations.

b. **Board Policy**

The Board will consider the following:

- Policy 5530 - Use of Medications and Treatments (REVISED)

c. **Field and Other District-Sponsored Trips**

- Associate Superintendent of Labor Relations and Legal Services, Coni Taylor, Esq., to participate in the North American Association of Education Negotiators (NAEN) Conference in Clearwater, Florida, March 12-15, 2023 for an approximate cost of \$3,100 (to be paid for with Human Resources Conference Budget funds). Associate Superintendent Taylor serves as a Board member for the national organizations and will be presenting at the national conference.

d. **Organizational Meeting Items**

The Board will consider the following organizational items as recommended by Administration and defined on the noted attachments:

- Designation of Depositories, Investment of Funds and Signatures Required for School District Accounts (**Attachment I**)
- Designation of Day, Time and Place to Hold 2023 Board Meetings (**Attachment II & III**)
- Approval of Resolution to Authorize Summer Property Tax Collection (2024) (**Attachment IV**)
- Designation of Legal Counsel (**Attachment V**)
- Designation of the Board's Recording Secretary & Individual to Post Notice of Meetings, etc. (**Attachment VI**)

e. **Minutes**

The Board will consider Closed and Regular meeting minutes from their meeting held December 12, 2022.

10. **DISCUSSION**

a. **Board of Education Standards of Practice**

The Board will discuss the Board of Education Standards of Practice for 2023.

b. **MASB 2023 Board of Directors' Call for Nominations**

MASB is now accepting nominations to serve on the Board of Directors as a representative of Region 2, which TCAPS is part of. An eligible candidate must have served as a qualified trustee of the Board of Education for at least one year and have completed the Fundamentals of School Board Service course

(CBA 101) at the time of nomination. A candidate must be nominated by their local board. MASB Bylaws permit only one director to be elected or appointed from any one local or intermediate school district board.

c. **Pre Bond-Planning Services**

d. **Transportation Services Resolution**

The Board will consider a resolution to allow Administration the ability to make changes to transportation services that do not abide by Board Policy 8600 until June 30, 2023.

11. **PUBLIC COMMENT #2** (Green Card)

The Board has set aside this time for public comment on any topic. You will have one opportunity for public comment. If you made public comment during the first opportunity on the agenda, you will not be called on during the second opportunity. If you wish to make public comment at the second opportunity, please fill out the public comment card for Public Comment #2 and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in Board Policy 0167.3.

12. **CLOSED SESSION - Security Planning**

The Board will go into Closed Session to consider security planning to address existing threats or prevent potential threats to the safety of the students and staff, as allowed by the Open Meetings Act, P.A. 267 of 1976, Section 8(k).

13. **DISCUSSION**

a. **Secure Education Consultant (SEC) Report**

The Board will be presented with a community report on the safety and security assessment from the SEC.

14. **Public Feedback Regarding Safety and Security Assessment**

The Board will allow for public feedback regarding the Safety and Security Assessment. If you wish to provide feedback during this portion of the agenda, please fill out the white public comment card and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three (3) minutes. Individuals addressing the Board must take into consideration the rules of common courtesy. Public comment should not be used to make personal attacks against a school board member or school district employee by name. To ensure due process and respect of individual rights, the District maintains a formal process for handling complaints against individuals. A problem involving an individual or specific incident is best handled through administrative channels. These procedures are outlined in [Board Policy 0167.3](#).

15. **BOARD PRESIDENT CLOSING REMARKS**

16. **ADJOURNMENT**

Next Board Meeting

Monday, February 13, 2023 (6:00 p.m.)

***Tompkins Boardman Administration Building – Conf. Room C, 2nd Floor
412 Webster Street, Traverse City, MI 49686***

BOARD MEMBERS:

**Josey Ballenger, Holly T. Bird, V. Flournoy Humphreys, Erica L. Moon Mohr,
Scott Newman-Bale, Beth Pack, and Andrew R. Raymond**