



Traverse City Area Public Schools

School: \_\_\_\_\_

**P.O. Box 32  
Traverse City, Michigan 49685**

Federal Statute Entitled: PRIVACY RIGHTS OF PARENTS AND STUDENTS

Schools may send a student's educational record to officials or other schools or school systems in which the students seek or intend to enroll, upon condition that the student's parents be notified of the transfer, receive a copy of the record if desired, and have opportunity to challenge the content of the record.

Please  send  request the educational records of:

\_\_\_\_\_  
Student Name  
including psychological and special education files.

\_\_\_\_\_  
Birthdate

\_\_\_\_\_  
Signature (Parent / Guardian / Registrar)

#601240  
Rev. 7/97