

# AGENDA - Traverse City Area Public Schools

## Meeting of the Board of Education

Monday, September 11, 2017 @ 6:00 PM

Tompkins Boardman Administration Center, Conference Room C – 2<sup>nd</sup> Floor

412 Webster Street, Traverse City, MI 49686



This meeting is a meeting of the Board of Education held in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time set aside for public comment during the meeting as noted below.

Any person with a disability who needs accommodation for participation in this meeting should contact Keena Tibbetts, Board Recording Secretary at (231) 933-1725 (or [tibbettske@tcaps.net](mailto:tibbettske@tcaps.net)) in advance of the meeting to request assistance.

Strategic Plan Focus Area references are noted in parentheses following each action item.

A. [CALL TO ORDER](#)

B. [PLEDGE OF ALLEGIANCE](#)

C. [MOMENT OF SILENCE](#)

D. [REVIEW/APPROVAL OF AGENDA](#)

The Board will welcome staff and citizens, review the agenda, consider any suggested rearrangement of items, and determine if any changes in the agenda are needed.

E. [RECOGNITIONS](#)

**Patriot Game Board**

F. [PUBLIC COMMENT \(Agenda Items Only\)](#)

The Board has set aside this time for public comment on agenda items only. If any member of the public would like to make comment on any agenda item, you may do so at this time. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three minutes.

G. [BOARD COMMITTEE REPORTS / DISCUSSION](#)

Board members will provide a brief summaries of meetings held, and discuss miscellaneous topics.

**Board Communications Committee** (August 1) → Report Out by Kelly

**Board Curriculum Committee** (August 17) → Report Out by Ellery

**Board Finance & Operations Committee** (August 2 & September 6) → Report Out by Hardy

**Board HR/Policy Committee** (August 24) → Report Out by Falconer

**Coffee Conversations @ Horizon Books 6:00pm – 7:00pm:**

- **August 31, 2017 – Report Out:** *Doris Ellery*
- **September 21, 2017 –**
  - **Topic:** *Pending*; **Attending:** *Pending*

**Change in Date of Board Retreat – From December 18, 2017 to December 4, 2017.**

## H. SUPERINTENDENT'S REPORT

- LEAP Update
- Legislative Update
- District Highlights

## I. DISCUSSION/MOTION

**Public Comment will be solicited before the board votes on this Discussion/Motion topic. An individual wishing to speak should fill out a public comment card and give it to the board's recording secretary. Each individual may make public comment for up to three minutes.**

### **Certification of Board of Education Voting Delegates for MASB Assembly**

The Board will discuss and consider certification of voting delegates to attend the Michigan Association of School Boards (MASB) Assembly on November 9, 2017. As a district with 5,001 – 11,000 students, TCAPS is entitled to 4 Voting Delegates and 4 Alternates. All delegates must be certified by October 13, 2017.

## J. CONSENT

The purpose of the Consent Calendar is to expedite business by grouping items together to be dealt with by one board member motion without discussion. Any member of the board may ask that any item on the consent calendar be removed there from and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected.

### **Approval of Personnel Recommendations**

The Board will be asked to approve personnel recommendations.

### **Approval of Bids, Purchases, Services**

The Board will be asked to approve the following:

- Operations:
  - Snow Removal Services
  - Vehicle Replacement (2) - \$58,114
  - Silver Lake Elementary Classroom Furnishings - \$67,928.85
  - West Sr. High & West Middle School Baseball/Softball Upgrades - \$41,217
- Curriculum:
  - Social Studies Textbooks – AP World History - \$34,470

### **Acceptance of Grant**

The Board will be asked to accept a grant in the amount of \$42,000 from Munson Healthcare, a collaborating partner of the Michigan Health Endowment Fund. Grant funds to be used to provide staffing support for additional elementary physical education time with a movement lab for first graders at Central Grade School and Cherry Knoll Elementary.

### **Approval of Michigan High School Athletic Association (MHSAA) Cooperative Team**

The Board will be asked to approve the creation of a Michigan High School Athletic Association (MHSAA) Cooperative Team. TC Central High School and TC West Sr. High School have requested to create a cooperative team in the sport of Girls Competitive Cheer.

### **Adoption of Board Policy Language**

The Board will be asked to adopt the following board policy language:

- Policy 8330 – Student Records (*REPLACEMENT*)
- Guideline 8310A – Michigan Freedom of Information Act (*REVISED*)
- Form 5340 F1 – Student Accident/Incident Report Form (*REVISED*)
- Form 8310A F1 – Sample FOIA Request form (*REVISED*)
- Form 8310A F3 – Michigan Freedom of Information Act Standard Form for Detailed Itemization of Fee Amounts (*REVISED*)

- Form 8330 F1 – Student Information (*DELETED*)
- Form 8330 F3 – Record of Persons Obtaining Access to Confidential Education Records (*DELETED*)
- Form 8330 F8 – Prior Notice of Intent to Destroy Data Used for Special Education Programs and Services (*DELETED*)
- Form 8330 F9 – Annual Notification to Parents Regarding Student Records and Specific Events/Activities (*NEW*)
- Form 8330 F9a – Notification of Rights Under FERPA (*DELETED*)
- Form 8330 F9b – Family Education Rights and Privacy (FERPA) Annual Notice for Directory Information (*DELETED*)
- Form 8330 F9c – Notification of Rights Under the Protection of Pupil Rights Amendment (*PPRA*) (*DELETED*)
- Form 8330 F11 – Agreement Not to Disclose Student Record Information (*DELETED*)

### **Approval of Minutes**

The Board will be asked to approve the minutes from their Board Retreat held August 14, 2017.

### K. **PUBLIC COMMENT**

The Board has set aside this time for public comment. If you wish to make public comment, please fill out the public comment card and present it to the Board's Recording Secretary. As you speak, please identify yourself by name (and you may also give your address). An individual may make public comment for up to three minutes. We ask that no more than two individuals make public comment on the same topic until citizens with a different topic have had an opportunity to speak. We ask that concerns or complaints directed toward individuals be made privately or in writing to the Superintendent, designee, or Board of Education.

### L. **DISCUSSION**

#### **Board Policy Language – 1st Reading**

The Board will discuss and review the first reading of the following board policy language:

- Policy 5610.01 – Expulsions/Suspensions – Required by Statute (*NEW*)

### M. **ADJOURNMENT**

***Next Board Meeting***  
***September 25, 2017 (6:00 p.m.)***  
***Tompkins Boardman Administration Center***  
***412 Webster Street, Traverse City, MI***

**BOARD MEMBERS:** Kelly Clark, Doris Ellery, Erik Falconer, Jan Geht, Scott Hardy, Sue Kelly, Jane Klegman